

**EL DORADO COUNTY FIRE PROTECTION DISTRICT  
BOARD MEETING**

**August 20, 2020**

**El Dorado County Building "A"  
Lower Level Conference Room  
330 Fair Lane  
Placerville, CA 95667**

1:00 P.M. Open Session

**Dial in Number:**  
United States: +1 (872) 240-3311  
Access Code: 492-676-149

**Fire Chief, Tim Cordero**

**1:00 P.M. OPEN SESSION**

**1. CALL TO ORDER:**

Director Swarbrick called the meeting to order at 1:03 P.M.

**2. ROLL CALL:**

Present: Swarbrick, Harper, Kaiserman, Gilchrest  
Absent: Brunton

**3. PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited

**4. APPROVE AGENDA:**

*It was moved by Director Gilchrest and seconded by Director Kaiserman to approve the agenda with additions. The motion was passed by the following vote:*

Ayes: Swarbrick, Harper, Kaiserman, Gilchrest  
Noes: None  
Absent: Brunton

**5. CONSENT CALENDAR:**

(All items approved on a single vote except those pulled for individual discussion and action).

- A. Minutes: July 16, 2020
- B. Revisions – Standard Operating Guidelines
- C. Claim Payments/Deposits:

<u>District Claims FY 19/20:</u>	<u>District Claim FY 20/21:</u>
\$ 160,134.98	\$109,411.59
\$ 1,013.97	\$105,380.37
\$ 10,439.03	\$21,979.36
\$ 17,249.28	\$588,276.75
\$ 4,739.70	\$37,200.26
\$ 123,386.05	\$23,000.00
\$12,685.88	
\$17,995.33	

*It was moved by Director Kaiserman and seconded by Director Harper to approve the Consent Calendar with revisions as stated. The motion was passed by the following vote:*

Ayes: Swarbrick, Harper, Kaiserman, Gilchrest  
 Noes: None  
 Absent: Brunton

**6. PUBLIC COMMENT:**

(Any person wishing to address the Board on any item that is not on the agenda may do so at this time. Public comments are limited to five minutes per person).

Mike Campbell

**7. DEPARTMENTAL MATTERS:**

- A. Fiscal Year 2018/2019 Annual Audit
  - Craig Fechter
- B. Review/Discuss Board Policy 4030, 4080 & 1040
  - 4030 & 4080 to be agenized on the next regularly scheduled meeting.
  - 1040 to be worked on as draft.
- C. Review/Discuss CSDA Membership

Director Swarbrick stated we should move forward with the free 90 day membership trial.

D. Station 74 CALFIRE Contract

- Discussion

E. Resolution 2020-06 Federal Excess Personal Property, Agreement #991537

*It was moved by Director Harper and seconded by Director Kaiserman to approve Resolution 2020-06 Federal Excess Personal Property, Agreement #991537. The motion was passed by the following vote:*

Ayes: Swarbrick, Harper, Kaiserman, Gilchrest

Noes: None

Absent: Brunton

F. UAL

- Discussion

G. Review/Discuss Grand Jury Report

*It was moved by Director Gilchrest and seconded by Director Kaiserman to approve the draft response to the Grand Jury Report with revisions as stated. The motion was passed by the following vote:*

Ayes: Swarbrick, Harper, Kaiserman, Gilchrest

Noes: None

Absent: Brunton

**8. COMMITTEE REPORTS:**

A. Facilities & Equipment

Director Kaiserman stated he is looking forward to Chief Lohan bringing a list of current equipment to the board.

B. Organizational Strategic Planning

Director Gilchrest stated he has been speaking to Director Brunton regarding the enterprise strategic planning and that it is starting to ramp up. Director Gilchrest stated the committee needs to be forward looking for the next 2, 3, 5 years for the District and having feeders feeding into strategic components from other committees as well.

C. Human Resources

No Report

D. Budget and Finance

Director Gilchrest stated during one of the first finance committee meetings there was dialog and he recently found a policy flow chart that was presented that shows the steps the District would have to go through with any consolidation or merger of

activities for work. He stated it has not been memorialized even though everyone agreed and he feels it should be brought back up at the next finance committee meeting.

E. Communications & Outreach

Director Gilchrest stated they are trying to schedule the meeting.

F. Operational Strategic Planning

Director Kaiserman stated they have had multiple meetings. He stated the top three items they all agreed are an issue are 3-0 staffing, attrition and funding. There was to be a survey sent out to the Local. He stated once the results are in, they are going to come up with an action plan. Director Swarbrick stated we need a little bit of change in business model and the idea was for everyone to come together and get a more effective business model.

9. **CORRESPONDENCE AND COMMUNICATION:**

- Fire Engine Response Statistics.
- Medic Unit Response Statistics.

10. **FIRE CHIEF'S REPORT:**

Chief Cordero reported on recent activity in the District and on current events.

11. **BOARD COMMENTS:**

Brunton: Absent

Swarbrick: No Comment

Kaiserman: No Comment

Harper: No Comment

Gilchrest: No Comment

12. **FUTURE AGENDA ITEMS:**

Next regularly scheduled Board Meeting, September 17, 2020  
2850 Fair Lane Court, Building C, Placerville, CA 95667.

Review and Adoption of Policy 4030 & 4080

UAL Presentation for the October Regularly Scheduled Board Meeting.

13. **ADJOURNMENT:** *At 3:06 P.M. it was moved by Director Gilchrest and seconded by Director Kaiserman to adjourn and move into closed session; all in favor.*

**14. CLOSED SESSION:**

- A. Meeting with designated representatives of the El Dorado County Fire Protection District regarding employee salaries, salary schedules, and/or other compensation in the form of fringe benefits pursuant to Government Code Section 54957.6. The El Dorado County Fire Protection District's designated representatives are Fire Chief Tim Cordero, Division Chief Paul Dutch, Director Ken Harper, Director Chris Swarbrick and Patrick Clark.  
El Dorado County Professional Firefighter Union Local 3556, The Management Association.

**15. REPORT OUT OF CLOSED SESSION:**

- A. Meeting with designated representatives of the El Dorado County Fire Protection District regarding employee salaries, salary schedules, and/or other compensation in the form of fringe benefits pursuant to Government Code Section 54957.6. The El Dorado County Fire Protection District's designated representatives are Fire Chief Tim Cordero, Division Chief Paul Dutch, Director Ken Harper, Director Chris Swarbrick and Patrick Clark.  
El Dorado County Professional Firefighter Union Local 3556, The Management Association.

*Director Swarbrick stated that in Closed Session the Board unanimously voted to approve El Dorado County Professional Firefighters Union Local 3556 and Management Association MOU's.*

- 16. ADJOURNMENT:** *At 4:00 P.M. it was moved by Director Harper and seconded by Director Gilchrest to adjourn and move into closed session; all in favor.*