**EL DORADO COUNTY FIRE PROTECTION DISTRICT**

**BOARD MEETING**

**September 21, 2023**

1:00 P.M. Open Session

Join Zoom Meeting

<https://us02web.zoom.us/j/84755710303?pwd=MnAxaXNMYlc3Wjk3TGkyd3JuVDBpZz09>

Meeting ID: 847 5571 0303

Passcode: 819219

One tap mobile

1(669)900-9128

**Fire Chief, Tim Cordero**

**1:00 P.M. OPEN SESSION**

1. **CALL TO ORDER:**

Director Kaiserman called the meeting to order at 1:02 P.M

1. **ROLL CALL:**

Present: Kaiserman, Edmiston, Brunton, Gilchrest

Absent: Ogan

1. **PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited.

1. **APPROVE AGENDA:**

*It was moved by Director Brunton and seconded by Director Edmiston to approve the agenda as amended. The motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Edmiston, Gilchrest

Noes: None

Absent: Ogan

1. **CERIMONIAL PRESENTATION TO SENATOR ALVARADO-GIL**

This item was tabled until Senator Alvarado-Gil is available to attend.

**6. CONSENT CALENDAR:**

(All items approved on a single vote except those pulled for individual

discussion and action).

1. Minutes: August 17, 2023
2. Board Policy 2090 – Uniforms and Protective Clothing
3. Claim Payments/Deposits:

District Claims: District Deposits & JE:

$108,134.14 $137,000.00

$4,093.00 $13,430.16

$1,387.50 $4,977.00

$92,016.62 $3,252.00

$2,400.00 $18,301.66

$15,730.00

$13,184.15

$15,640.09

$4,093.00

$75.00

$1,300.00

$38,123.01

$9,656.84

$513.26

$33,797.79

$2,100.00

$136,243.36

*It was moved by Director Brunton and seconded by Director Gilchrest to approve the Consent Calendar as amended. The motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Edmiston, Gilchrest

Noes: None

Absent: Ogan

**7. PUBLIC COMMENT:**

(Any person wishing to address the Board on any item that is not on the agenda may do so at this time. Public comments are limited to five minutes per person).

No Public Comment

1. **DEPARTMENTAL MATTERS:**
2. **Administrative –** CFD Presentation
   * CathyDominico **–** Capitol PFG

Presentation from Cathy Dominico. General discussion on item.

1. **Administrative –** Resolution 2023-07 – FY 2023/2024 Final Budget
   * Review and Approve

*It was moved by Director Gilchrest and seconded by Director Edmiston to approve Resolution 2023-07 – FY 2023/2024 Final Budget. Motion was passed by the following vote:*

*Ayes: Kaiserman, Brunton, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: Ogan*

1. **Administrative –** Resolution 2023-08 – First Amendment to the MOU with Diamond Springs Fire.
   * Review and Approve

*It was moved by Director Edmiston and seconded by Director Brunton to approve Resolution 2023-08 – First Amendment to the MOU with Diamond Springs/El Dorado Fire Protection District. The motion was passed by the following vote:*

*Ayes: Kaiserman, Brunton, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: Ogan*

1. **Administrative –** Economic Forecast Presentation
   * Division Chief Paul Dutch

Presentation provided by Division Chief Paul Dutch

1. **BOARD MATTERS:**
   * 1. Purposed Draft Board Policy 1060 – Standard Operating Guideline – Article 11 Section 5
   * Review and Approve

*It was moved by Director Gilchrest and seconded by Director Brunton to approve Board Policy 1060 – Standard Operating Guideline – Article 11 Section 5 as amended. The motion was passed by the following vote:*

*Ayes: Kaiserman, Brunton, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: Ogan*

**10. COMMITTEE REPORTS:**

**Standing Committees:**

1. **Strategic Planning**

No Report

1. **Budget and Finance (**Kaiserman, Gilchrest)

Director Kaiserman stated they are scheduled to meet next month for their quarterly meeting.

1. **Communications & Outreach** (Brunton, Gilchrest)

This committee is scheduled to meet on October 12, 2023.

**Ad-hoc Committees:**

1. **Facilities and Equipment** (Brunton, Kaiserman)

Chief Cordero provided an update on facilities and equipment.

1. **Human Resources** (Ogan, Vacant)

No Report

1. **DSP ECF Annexation Working Group** (Kaiserman, Ogan)

Director Kaiserman provided an update on the DSP ECF Annexation Working Group.

**11. CORRESPONDENCE AND COMMUNICATION:**

* Fire Engine Response Statistics.
* Medic Unit Response Statistics.
* Thank you from Placerville PD for the Districts participation in National Night Out.
* Thank you email to ambulance crew.

**12. FIRE CHIEF’S REPORT:**

* City of Placerville
  + We had two meetings with the City regarding the proposed CFD. August 24th staff, along with our consultants met with City staff to review the CFD processes. I also met with the City Manager, Mayor and Vice-Mayor to review the process. The consultants will be making a representation to City Council on September 26th.
  + The Placerville FSC has completed the process of establishing all the Placerville FSC area as Fire Wise. This is a great accomplishment for the Placerville FSC and should help local residents with their insurance challenges.
  + We are continuing to work with City staff on potential land acquisition for the PSB.
  + Meeting with Senator Alvarado-Gil for the check presentation is still pending.
* JPA
  + The JPA has extended a job offer to Bill Sugiyama (sp) as the new Executive Director. He has completed all of the pre-employment processes and is online, transitioning with Director Jorgenson.
  + Staff continues to work on completing the RFP for Medic 89. The RFP is due on September 29th, with a presentation to the panel on October 5th. The ECF presentation team will be Director Edmiston, Chief Dutch, Paramedics Gates and Johnston.
* District information
  + The Station 17 open house was a success, well attended by the community. Responses from the public who attended were very positive and supportive to have our firefighters in a better functioning firehouse. Captain Poganski pushed a lot of information on the event and project via our social media platforms with good feedback.
  + We attended the “Wish Reveal” on September 9th in Sacramento for the upcoming Make A Wish event on October 3rd. It was a tremendous event to be part of, we are gearing up for the October 3rd event.
  + October 3rd will start off at Station 28, at around 10 am we will be at the Bell Tower in Placerville to have Magnum meet the Mayor and City staff. Then we are off to Station 23 for a simulated fire at our training grounds. The event ends with lunch for Magnum and his family at Station 28.
  + The split battalion model is in place, feedback from the Chiefs and crews has been positive. The duty Chiefs are able to interact on a more consistent basis with their assigned crews, including training.
  + The District received the additional TIC’s via the donation funds, along with the exercise bicycles. The TIC’s have been distributed so that all our first out engines now have a TIC for the engineer position. The exercise bicycles are being assembled and distributed to all staffed stations.
  + On September 13th, we held our promotional ceremony for Chief Adams and Chief Daniels, this was a joint ceremony with Diamond Springs. Chief Adams is currently assigned to B48 A shift, Chief Daniels is assigned to B48 C shift.
  + We are currently accepting letters of interest from our current PAO’s to bridge across to the suppression side. We will be bridging 3 PAO’s into the training process to become Firefighter Paramedics.
  + The State required audit for the CSDA Covid Funds has been completed with all documentation submitted.
  + Chief Gallagher, Chief Daniels, Engine 49, Engine 28 and I attended the Sleepy Hollow HOA meeting on September 18th. Rescue Fire Dept was in attendance providing the HOA information on their services and annexation process.
  + Chief Gallagher and I have a meeting with LAFCO on September 28 to review and discuss the draft feasibility study and processes moving forward.

**13. BOARD COMMENTS:**

Brunton: No Comment

Ogan: Absent

Kaiserman: Director Kaiserman provided an overview of a meeting that he and Director Ogan had with Supervisor Thomas.

Edmiston: No Comment

Gilchrest: Director Gilchrest thanked Chief Cordero for his involvement in the Cameron Park CSD meeting. Director Gilchrest provided an update on the Fire Safe Council. Director Gilchrest provided information on a Holiday Mixer being held at the Chamber. He stated two by two meetings have been requested with Supervisor Turnboo and Supervisor Hidahl. Director Gilchrest provided information from a meeting that he and Director Kaiserman attended with staffers from Senator Alvarado-Gil and Assemblymember Patterson’s office.

**14. FUTURE AGENDA ITEMS:**

Next regularly scheduled Board Meeting October 19, 2023.

**15. ADJOURNMENT:**  *At 4:45 P.M. it was moved by Director Brunton and seconded by Director Edmiston to adjourn; all in favor**.*