



**EL DORADO COUNTY FIRE PROTECTION DISTRICT  
BOARD MEETING**

**AGENDA**

**City of Placerville Town Hall  
549 Main Street  
Placerville, CA 95667**

**Director Brunton  
6822 W. Amigo Drive  
Glendale, AZ 85308**

**Director Gilchrest  
600 14<sup>th</sup> Street N.W.  
Washington, DC 20005**

**January 16, 2025**

Zoom Meeting Link:  
<https://us02web.zoom.us/j/81170186462>

Meeting ID: 811 7018 6462

One tap mobile  
1(669)444-9171

**Fire Chief, Tim Cordero**

**Mark Brunton (Div. 1)  
Mickey Kaiserman (Div. 2)  
Lloyd Ogan (Div. 3)**

**Jim Edmiston (Div. 4)  
Paul Gilchrest (Div. 5)**

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**12:00 P.M. OPEN SESSION**

**PUBLIC COMMENT:**

Any person wishing to address the Board on any item on the closed session portion of the agenda may do so at this time.

**12:05 P.M. CLOSED SESSION**

- A. Closed session pursuant to Government Code Section 54957(b)(1), PUBLIC EMPLOYEE PERFORMANCE EVALUATION AND PUBLIC EMPLOYMENT, Title: Fire Chief.

**1:00 P.M. OPEN SESSION**

**1. CALL TO ORDER:**

**2. ROLL CALL:**

**3. PLEDGE OF ALLEGIANCE:**

**4. APPROVE AGENDA:**

**5. CONSENT CALENDAR:**

(All items approved on a single vote except those pulled for individual discussion and action).

A. Minutes: December 19, 2024 Board Meeting

B. Claim Payments/Deposits:

<u>Dist. Claims:</u>	<u>District Deposit:</u>
\$9,913.97	\$80,084.29
\$45,842.00	\$10,145.77
\$768.82	\$2,831.00
\$2,104.37	\$5,028.00
\$57,584.73	
\$7,869.75	
\$2,500.00	
\$14,724.54	
\$3,420.51	
\$23,934.00	
\$168,640.22	

**6. PUBLIC COMMENT:**

(Any person wishing to address the Board on any item that is not on the agenda may do so at this time. Public comments are limited to three minutes per person.)

**7. REPORT OF ACTION TAKEN IN CLOSED SESSION:**

A. Closed session pursuant to Government Code Section 54957(b)(1), PUBLIC EMPLOYEE PERFORMANCE EVALUATION AND PUBLIC EMPLOYMENT, Title: Fire Chief.

**8. DEPARTMENTAL MATTERS:**

A. **Administrative** – Resolution 2025-01 – Recognition of Retirement for Engineer Todd Pennington.

▪ Review/Action

B. **Administrative** – Administrative Support Position

▪ Review/Discuss/Action

C. **Operational** – Station 28 – Stucco Repair

- Review/Discuss/Action

**9. BOARD MATTERS:**

- A. Board Member Meeting Attendance/Sign in Sheet.

**10. COMMITTEE REPORTS:**

**Standing Committees:**

- A. Budget and Finance (Kaiserman, Gilchrest)
- B. Communications & Outreach (Brunton, Gilchrest)

**Ad-hoc Committees:**

- A. Facilities & Equipment (Brunton, Edmiston)
- B. Human Resources (Ogan, Edmiston)
- C. DSP ECF Annexation Working Group (Kaiserman, Ogan)

**11. CORRESPONDENCE AND COMMUNICATION:**

- Fire Engine Response Statistics.
- Medic Unit Response Statistics.
- Thank you letter from Marshall Foundation for Community Health for the Districts donation of Ride to School in a Fire Truck.

**12. FIRE CHIEF'S REPORT:**

**13. BOARD COMMENTS:**

**14. FUTURE AGENDA ITEMS:**

Next regularly scheduled Board Meeting, February 20, 2025.

**15. ADJOURNMENT:**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability related modification or accommodation to participate in this meeting, then please contact Fire Chief Tim Cordero by telephone at 530-644-9630 or by fax 530-644-9636. Request must be made as early as possible and at least one full business day before the start of the meeting.

**EL DORADO COUNTY FIRE PROTECTION DISTRICT  
BOARD MEETING**

**December 19, 2024**

12:00 Closed Session  
1:00 P.M. Open Session

Join Zoom Meeting  
<https://us02web.zoom.us/j/82558065425>

Meeting ID: 825 5806 5425

One tap mobile  
1(669)900-9128

**Fire Chief, Tim Cordero**

**12:00 P.M. OATH OF OFFICE**

- Mark Brunton
- Paul Gilchrest
- Jim Edmiston

**12:00 P.M. OPEN SESSION**

**PUBLIC COMMENT:**

Any person wishing to address the Board on any item on the closed session portion of the agenda may do so at this time.

**12:05 P.M. CLOSED SESSION**

- A. Conference With Labor Negotiators  
Agency Designated Representative: Fire Chief  
El Dorado County Fire Profession Firefighters Association – Local 3556  
Non-Safety Employees Association

**1:00 P.M. OPEN SESSION**

**1. CALL TO ORDER:**

Director Kaiserman called the meeting to order at 1:07 P.M

**2. ROLL CALL:**

Present: Kaiserman, Brunton, Ogan, Edmiston, Gilchrest  
Absent: None

**3. PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited.

**4. APPROVE AGENDA:**

*It was moved by Director Edmiston and seconded by Director Ogan to approve the agenda as presented. The motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Ogan, Edmiston, Gilchrest  
Noes: None  
Absent: None

**5. CONSENT CALENDAR:**

(All items approved on a single vote except those pulled for individual discussion and action).

- A. Minutes: November 21, 2024 Board Meeting
- B. Minutes: November 21, 2024 Joint Board Meeting
- C. Claim Payments/Deposits:

<u>Dist. Claims:</u>	<u>District Deposits:</u>
\$11,310.00	\$10,393.396
\$1,075.64	\$6,152.06
\$10,883.86	\$5,028.00
\$295.80	\$34,211.52
\$890.00	
\$5,304.50	
\$15,196.26	
\$75,389.07	
\$13,273.65	
\$15,236.13	
\$142,233.44	

*It was moved by Director Gilchrest and seconded by Director Edmiston to approve the Consent Calendar as Presented. The motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Ogan, Edmiston, Gilchrest  
Noes: None  
Absent: None

**6. PUBLIC COMMENT:**

(Any person wishing to address the Board on any item that is not on the agenda may do so at this time. Public comments are limited to five minutes per person).

Barbara Rogers  
Sid Bassett

**7. REPORT OUT OF CLOSED SESSION:**

- A. Conference With Labor Negotiators**  
Agency Designated Representative: Fire Chief  
El Dorado County Professional Firefighters Association Local 3556  
Non-Safety Employees Association

*It was moved by Director Ogan and seconded by Director Edmiston to approve and ratify the El Dorado County Professional Firefighters Association Local 3556 Memorandum of Understanding as presented. Motion was passed by the following vote:*

*Ayes: Kaiserman, Brunton, Ogan, Edmiston, Gilcrest  
Noes: None  
Abstain: None  
Absent: None*

*It was moved by Director Edmiston and seconded by Director Ogan to approve and ratify the El Dorado County Non-Safety Employees Association Memorandum of Understanding as presented. Motion was passed by the following vote:*

*Ayes: Kaiserman, Brunton, Ogan, Edmiston, Gilcrest  
Noes: None  
Abstain: None  
Absent: None*

**8. DEPARTMENTAL MATTERS:**

- A. Administrative – Second Reading – Ordinance 2024-01, Levy of a Special Tax Within Community Facilities District No. 1 (Unincorporated Territory)**
- Review/Discuss/Action

*It was moved by Director Ogan and seconded by Director Gilcrest to approve Ordinance 2024-01, Levy of a Special Tax Within Community Facilities District No. 1 (Unincorporated Territory). Motion was passed by the following vote:*

*Ayes: Kaiserman, Brunton, Ogan, Edmiston, Gilcrest  
Noes: None  
Abstain: None  
Absent: None*

- B. Operational – Apparatus Surplus**
- Review/Discuss/Action

*It was moved by Director Edmiston and seconded by Director Ogan to declare the 1963 Crown Fire Truck as surplus, allowing staff to remove it from our current fleet. Motion was passed by the following vote:*

*Ayes: Kaiserman, Brunton, Ogan, Edmiston, Gilcrest*

Noes: None  
Abstain: None  
Absent: None

**C. Operational – Apparatus Sale**

- Review/Discuss/Action

*It was moved by Director Edmiston and seconded by Director Ogan to approve the surplus and sale of the 1963 Crown Model CP100-54 SN F1340 in the amount of \$500 to John Schwartzler. Motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Ogan, Edmiston, Gilchrest  
Noes: None  
Abstain: None  
Absent: None

**D. Administrative – Cameron Park CSD Request**

- Review/Discuss/Action

*It was moved by Director Edmiston and seconded by Director Ogan to approve the draft response as presented for the Cameron Park CSD Request. Motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Ogan, Edmiston, Gilchrest  
Noes: None  
Abstain: None  
Absent: None

**9. BOARD MATTERS:**

**A. Board Elections**

- Chair

*It was moved by Director Ogan and seconded by Director Edmiston to nominate Director Mickey Kaiserman as Board Chairman. Motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Ogan, Edmiston, Gilchrest  
Noes: None  
Abstain: None  
Absent: None

- Vice Chare

*It was moved by Director Edmiston and seconded by Director Ogan to nominate Director Mark Brunton as Board Vice Chairman. Motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Ogan, Edmiston, Gilchrest  
Noes: None  
Abstain: None  
Absent: None

B. Board Committee Assignments

No committee assignments were changed.

10. **COMMITTEE REPORTS:**

**Standing Committees:**

A. **Budget and Finance** (Kaiserman, Gilchrest)

No Report

B. **Communications & Outreach** (Brunton, Gilchrest)

Director Gilchrest provided an overview of the Communications & Outreach meeting that took place on November 15, 2024

**Ad-hoc Committees:**

A. **Facilities and Equipment** (Brunton, Edmiston)

No Report

B. **Human Resources** (Ogan, Edmiston)

No Report

C. **DSP ECF Annexation Working Group** (Kaiserman, Ogan)

Chief Cordero provided an overview on the status of the DSP ECF Annexation.

11. **CORRESPONDENCE AND COMMUNICATION:**

- Fire Engine Response Statistics.
- Medic Unit Response Statistics.

12. **FIRE CHIEF'S REPORT:**

- City of Placerville
  - We participated in the Annual tree lighting event, the 1929 American La France was a static display. We also had a great turnout for the annual Christmas Parade, with our Honor Guard, parade rigs and the new Truck 28.
  - Staff is currently working with the City on a process change for notification on new businesses for life / safety fire inspections.
- JPA
  - Contract negotiations continue with the County, the group meets twice monthly.
  - The JPA has created an Ad-Hoc Committee to evaluate options for the replacement of the Executive Director Position. The Ad Hoc will be making recommendation(s) to the



JPA Board on December 18<sup>th</sup>.

- District information
  - The new apparatus is currently going into service. Engine 25 is in service; the others are shortly behind.
  - We had an internal water leak at Station 19, resulting in damage to the bathroom, dorm room and kitchen area. Chief Williams is working with the insurance company for mitigation. We may need to temporarily relocate the crews during the repairs, plans are being worked on if that needs to take place. The crews from Station 19 will be temporarily relocated to Station 23 during these repairs. Chief Williams will be scheduling a meeting with the facilities committee after the new year to discuss options for the repairs that may include some remodel opportunities
  - Chief Stirling has officially retired, Chief Shepard has taken over the Fire Marshal duties as of December 13<sup>th</sup>. Captain Duncan has been reassigned to Fire Prevention as the Captain Specialist.
  - Our new payroll software, UKG Ready, has been live for the last couple of pay periods. We are still meeting weekly with UKG for any items that arise, the weekly meetings will end in the next couple weeks. The HR functions of the program are also nearing completion. A big thank you to Laura Land and Captain Andreis, working through the implementation of the program has been a significant task.
  - The Union Holiday Dinner was held on December 13<sup>th</sup>, great turn out by ECF and DSP members. A huge thank you to Duncan Silva, Wyatt Bartsch and the Local for hosting this event.

**13. BOARD COMMENTS:**

Brunton: No Comment

Ogan: Director Ogan wanted to thank Local 3556 for the invitation to the holiday dinner. Director Ogan also stated he was asked to relay a huge thank you to the crews that responded to an accident on Pleasant Valley Road. He stated the family of the injured are very thankful for their response and care.

Kaiserman: No Comment

Edmiston: No Comment

Gilchrest: Director Gilchrest wanted to thank Local 3556 for the invitation to the holiday party. Director Gilchrest stated he has been elected as a Director with the El Dorado County Tax Payers Association for the next 2 years.

**14. FUTURE AGENDA ITEMS:**

Next regularly scheduled Board Meeting, November 21, 2024.

- 15. ADJOURNMENT:** *At 2:18 P.M. it was moved by Director Edmiston and seconded by Director Ogan to adjourn; all in favor.*

# EL DORADO COUNTY FIRE FINANCE REPORT

1. Fire Operations Budget Summary
2. District Claims Submitted for Payment

## District Claims:

- \$9,913.97
- \$45,842.00
- \$768.82
- \$2,104.37
- \$57,584.73
- \$7,869.75
- \$2,500.00
- \$14,724.54
- \$3,420.51
- \$23,934.00
- \$168,640.22

## District Deposits:

- \$80,084.29
- \$10,145.77
- \$2,831.00
- \$5,028.00

EL DORADO COUNTY FIRE PROTECTION DISTRICT					
Final Fire Operations Budget Summary 2024-2025					
July 1, 20201Through December 31, 2024 50% Expended					
Sub	Revenues / Sources	Final Budget 2024-2025	Expended 2024-2025	Over or Under Budget	Percentage Collected
<i>Carry-over funds from previous year</i>					
100	Property Taxes-Secured (current year)	\$11,890,629.00	\$5,846,402.94	(\$6,044,226.06)	49%
110	Property Taxes-Unsecured (current)	\$219,520.00	\$213,783.14	\$0.00	97%
140	Supplemental Property Taxes-Current	\$270,673.00	\$46,935.57	(\$223,737.43)	17%
174	Tax: Timber Yield	\$48.00	\$32.81	(\$15.19)	68%
342	Fund Balance (Measure S Fund Transfer St. 28)	\$0.00	\$0.00	\$0.00	0%
820	State Homeowners Property Tax Relief	\$72,772.00	\$10,755.50	(\$62,016.50)	15%
<i>Prior Years Property Taxes</i>					
120	Property Taxes-Prior Secured	(\$5,686.00)	(\$1,149.57)	\$4,536.43	0%
130	Property Taxes-Prior Unsecured	\$6,560.00	\$5,341.88	(\$1,218.12)	81%
150	Supplemental Property Taxes-Prior	\$40,516.00	\$18,690.14	(\$21,825.86)	46%
360	Taxes-Penalties	\$12,066.00	\$5,489.98	(\$6,576.02)	45%
<i>Voter Approved Special Taxes</i>					
175	Direct Assessment	\$518,638.00	\$277,069.33	(\$241,568.67)	53%
1310	Fire Suppression (Shingle Springs)	\$5,159.00	\$2,699.20	(\$2,459.80)	52%
<i>Other Fees &amp; Service Reimbursements</i>					
880	St: Other	\$0.00	\$0.00	\$0.00	100%
881	Federal/State Reimbursements	\$263,272.00	\$426,461.24	\$163,189.24	162%
400	Interest	\$122,280.00	\$3,062.89	(\$119,217.11)	3%
420	Rent: Land & Building	\$18,775.00	\$19,390.65	\$615.65	103%
1100	Station 17 Lease Payment	\$0.00	\$30,168.00	\$30,168.00	0%
1200	Temporary T.O.T. Reimbursement	\$83,000.00	\$84,265.00	\$1,265.00	102%
1400/1401	Inspection Fee's - Prevention - Plan Review Fees	\$149,198.00	\$38,728.67	(\$110,469.33)	26%
1403	Development Fees Trust Fund	\$0.00	\$260,417.60	\$260,417.60	0%
1686	Ambulance Admin Reimbursement (1686)	\$450,000.00	\$0.00	(\$450,000.00)	0%
1744	Misc: Inspection or Services VHR	\$0.00	\$13,000.00	\$13,000.00	0%
1940	Miscellaneous	\$0.00	\$14,650.20	\$14,650.20	#DIV/0!
1942	Misc: Reimbursement - First Responder Fee	\$226,000.00	\$169,314.47	(\$56,685.53)	0%
1947	Insurance Refunds & Safety Funds	\$11,910.00	\$1,706.83	(\$10,203.17)	14%
2000	Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0%
1207	Shingle Springs Rancheria	\$680,300.00	\$0.00	(\$680,300.00)	0%
1800	Interfund Rev: Service Between Fund Types	\$1,442,277.00	\$0.00	(\$1,442,277.00)	0%
<b>Total Revenue</b>		<b>\$16,477,907.00</b>	<b>\$7,487,216.47</b>	<b>(\$7,542,676.67)</b>	<b>45.44%</b>

**EL DORADO COUNTY FIRE PROTECTION DISTRICT**

**Final Fire Operations Budget Summary 2024-2025**

July 1, 2021 Through December 31, 2024 50% Expended

<b>Sub</b>	<b>Salaries &amp; Benefits Expenditures / Uses: Class I</b>	<b>Final Budget 2024-2025</b>	<b>Expended 2024-2025</b>	<b>Over or Under Budget</b>	<b>Percentage Expended</b>
3000	Salaries and Wages	\$5,644,290.00	\$2,502,565.26	(\$3,141,724.74)	44%
3001	Directors/Apprentice FF/Prevention Consultants	\$0.00	\$4,500.00	\$4,500.00	0%
3002	Overtime	\$1,294,420.00	\$950,634.03	(\$343,785.97)	73%
3004	Other Compensation	\$414,170.00	\$133,954.14	(\$280,215.86)	32%
3020	Retirement	\$3,021,650.00	\$2,424,612.27	(\$597,037.73)	80%
3021	OASDI	\$6,467.00	\$279.00	(\$6,188.00)	4%
3022	Medicare	\$112,000.00	\$53,505.64	(\$58,494.36)	48%
3040	Health & Dental	\$1,291,061.00	\$660,251.96	(\$630,809.04)	51%
3041	Unemployment Insurance	\$4,200.00	(\$511.31)	(\$4,711.31)	-12%
3042	Long Term Disability & Volunteer Program	\$25,000.00	\$7,830.00	(\$17,170.00)	31%
3043	Defer Comp Employer Share	\$0.00	\$38,671.72	\$38,671.72	0%
3044	Vision	\$14,700.00	\$7,335.79	(\$7,364.21)	50%
3060	Workman's Compensation Insurance	\$637,087.00	\$334,126.00	(\$302,961.00)	52%
	<b>Total</b>	<b>\$12,465,045.00</b>	<b>\$7,117,754.50</b>	<b>(\$5,347,290.50)</b>	<b>57.10%</b>

**EL DORADO COUNTY FIRE PROTECTION DISTRICT**

**Final Fire Operations Budget Summary 2024-2025**

July 1, 2021 Through December 31, 2024 50% Expended

Sub	Expenditures / Uses: Class II	Final Budget 2024-2025	Expended 2024-2025	Over or Under Budget	Percentage Expended
4020	Clothing	\$15,000.00	\$5,653.86	(\$9,346.14)	38%
4021	Safety Equipment	\$26,500.00	\$3,716.14	(\$22,783.86)	14%
4022	Uniforms	\$15,000.00	\$4,674.21	(\$10,325.79)	31%
4040	Communications	\$191,100.00	\$40,096.80	(\$151,003.20)	21%
4044	Cable/Internet Service	\$0.00	\$0.00	\$0.00	0%
4060	Food	\$5,200.00	\$3,849.84	(\$1,350.16)	74%
4080	Warehouse Expenses	\$31,500.00	\$11,789.35	(\$19,710.65)	37%
4085	Refuse Disposal	\$19,950.00	\$9,467.20	(\$10,482.80)	47%
4087	Extermination	\$1,050.00	\$1,025.00	(\$25.00)	98%
4100	Insurance Premiums	\$186,300.00	\$93,375.40	(\$92,924.60)	50%
4140	Maintenance - Equipment	\$9,750.00	\$6,051.56	(\$3,698.44)	62%
4142	Maintenance - Radios	\$8,000.00	\$692.52	(\$7,307.48)	9%
4145	Maintenance - Equipment Parts	\$17,250.00	\$4,493.25	(\$12,756.75)	26%
4160	Maintenance - Vehicles	\$61,950.00	\$18,036.53	(\$43,913.47)	29%
4162	Maintenance - Vehicle Supplies	\$100,000.00	\$48,128.08	(\$51,871.92)	48%
4164	Maintenance -Tires & tubes	\$31,500.00	\$14,944.22	(\$16,555.78)	47%
4180	Maintenance - Buildings & Improvements	\$10,000.00	\$2,178.63	(\$7,821.37)	22%
4197	Building Supplies	\$15,750.00	\$7,182.02	(\$8,567.98)	46%
4200	Medical Supplies	\$0.00	\$0.00	\$0.00	0%
4220	Memberships	\$10,000.00	\$550.20	(\$9,449.80)	6%
4260	Office Expense	\$10,500.00	\$2,531.84	(\$7,968.16)	24%
4261	Postage	\$3,150.00	\$1,328.46	(\$1,821.54)	42%
4263	Subscriptions	\$200.00	\$0.00	(\$200.00)	0%
4300	Professional & Specialized Services	\$271,780.00	\$180,623.32	(\$91,156.68)	66%
4304	Agency Administration	\$0.00	\$0.00	\$0.00	0%
4313	Legal Services - Being Paid out of 4300	\$34,650.00	\$0.00	(\$34,650.00)	0%
4324	Medical, Dental, & Lab Services	\$21,000.00	\$8,538.00	(\$12,462.00)	41%
4400	Publications & Legal Notices	\$1,000.00	\$0.00	(\$1,000.00)	0%
4420	Rent & Leases Equipment	\$19,219.00	\$5,611.86	(\$13,607.14)	29%
4440	Rents & Leases	\$525.00	\$0.00	(\$525.00)	0%
4461	Minor Equipment	\$84,700.00	\$7,551.36	(\$77,148.64)	9%
4462	Equipment: Computers	\$9,000.00	\$803.30	(\$8,196.70)	9%
4500	Special Departmental Expense	\$34,950.00	\$14,224.01	(\$20,725.99)	41%
4501	Educational Training	\$5,000.00	\$0.00	(\$5,000.00)	0%
4507	Fire & Safety Supplies	\$30,000.00	\$12,899.22	(\$17,100.78)	43%
4529	Software License	\$94,500.00	\$74,423.79	(\$20,076.21)	79%
4536	Retirement Benefit	\$60,000.00	\$23,447.00	(\$36,553.00)	39%
4617	Staff Development	\$20,800.00	\$3,108.21	\$2,647.00	15%
4600	Transportation & Travel	\$0.00	\$2,321.62	\$2,321.62	0%
4606	Fuel Purchase - Bulk	\$162,750.00	\$61,299.91	(\$101,450.09)	38%
4700	Utilities	\$147,000.00	\$56,670.30	(\$90,329.70)	39%
	<b>Total</b>	<b>\$1,766,524.00</b>	<b>\$731,287.01</b>	<b>(\$1,035,236.99)</b>	<b>41%</b>

**EL DORADO COUNTY FIRE PROTECTION DISTRICT**

**Final Fire Operations Budget Summary 2024-2025**

July 1, 2021 Through December 31, 2024 50% Expended

<b>Sub</b>	<b>Expenditures: Class III</b>	<b>Final Budget 2024-2025</b>	<b>Final 2024-2025</b>	<b>Over or Under Budget</b>	<b>Percentage Expended</b>
5060	Retirement/Interest of Other Long Term Debt	\$99,204.00	\$81,591.15	(\$17,612.85)	82%
5100	Interest	\$38,836.00	\$27,521.04	(\$11,314.96)	71%
5142	Audit Findings	\$0.00	\$0.00	\$0.00	0%
	<b>Total</b>	<b>\$138,040.00</b>	<b>\$109,112.19</b>	<b>(\$28,927.81)</b>	<b>79%</b>
<b>Sub</b>	<b>Fixed Assets - Class IV</b>	<b>Final Budget 2024-2025</b>	<b>Expended 2024-2025</b>	<b>Over or Under Budget</b>	<b>Percentage Expended</b>
6020	Fixed Assets - Structures & Improvements	\$115,000.00	\$21,446.50	(\$93,553.50)	19%
6023	Fixed Assets - Construction Services - Station 17	\$0.00	\$0.00	\$0.00	0%
6028	Fixed Assets - Construction Materials - Station 17	\$0.00	\$0.00	\$0.00	0%
6040	Fixed Assets - Apparatus/Equipment	\$1,742,500.00	\$1,639,801.80	(\$102,698.20)	94%
6042	Fixed Assets - Computer Systems	\$0.00	\$0.00	\$0.00	0%
	<b>Total</b>	<b>\$1,857,500.00</b>	<b>\$1,661,248.30</b>	<b>(\$196,251.70)</b>	<b>89%</b>

**EL DORADO COUNTY FIRE PROTECTION DISTRICT**

**Final Fire Operations Budget Summary 2024-2025**

July 1, 2021 Through December 31, 2024 50% Expended

	Final Budget 2024-2025	Expended 2024-2025	Over or (Under) Budget	Percentage Collected
<b>Expenditures: Class III</b>	<b>Final Budget 2024-2025</b>	<b>Expended 2024-2025</b>	<b>Over or Under Budget</b>	<b>Percentage Expended</b>
Class I: Salaries/Benefits	\$12,465,045.00	\$7,117,754.50	(\$5,347,290.50)	57%
Class II: Service & Supplies	\$1,766,524.00	\$731,287.01	(\$1,035,236.99)	41%
Class III: Long Term Debt	\$138,040.00	\$109,112.19	(\$28,927.81)	79%
Class IV: Fixed Assets	\$1,857,500.00	\$1,661,248.30	(\$196,251.70)	89%
<b>TOTALS</b>	<b>\$16,227,109.00</b>	<b>\$9,619,402.00</b>	<b>(\$6,607,707.00)</b>	<b>59%</b>











**Outside District Claim Form**

<b>District:</b>	El Dorado County Fire	<b>AUDITOR USE ONLY</b>	<b>PLEASE INDICATE CHECK DISTRIBUTION</b>	<b>PROCESSOR USE ONLY</b>
<b>Date:</b>	12/10/2024		<b>METHOD IN THE SPACE BELOW</b>	<b>BATCH:</b>
<b>Prepared By:</b>	Kathleen Freeman	<b>DEPT:</b>	US MAIL: Return to District:	
<b>Contact Phone:</b>	530-644-9630 # 104	<b>FILE NAME:</b>	Call/Email for pickup: 530-644-9630 # 1	Entered by:
266 2024-25 12-10-2024 EDCF Bills		<b>AUDITED BY:</b>	<b>\$57,584.73</b>	Date:

**THE ARTICLES FOR SERVICES DESCRIBED BY THE INVOICE(S) ATTACHED AND LISTED BELOW WERE APPROVED AND ARE INCLUDED IN THE DISTRICT BUDGET THAT HAS BEEN ADOPTED BY THE BOARD OF DIRECTORS AND WERE NECESSARY FOR USE BY THE DISTRICT AND HAVE BEEN DELIVERED OR PERFORMED AND THAT NO PRIOR CLAIM HAS BEEN PRESENTED FOR SAID ARTICLES OR SERVICES. I FURTHER CERTIFY I AM AUTHORIZED BY THE BOARD OF DIRECTORS TO APPROVE PAYMENT REQUESTS TO THE AUDITOR-CONTROLLER FOR THE ATTACHED INVOICE(S).**

**Authorizing signatures:**

ALWAYS 1	VENDOR	SUFIX	Invoice Number (Limit 20)	AMOUNT	FILE NAME	DATE	ALWAYS 2	ORG	OBJECT	DESCRIPTION (LIMIT 50 CHARACTERS)	AMOUNT	VENDOR NAME	SEPARATE CHECK	DOC
1	1965	1	11543	90.00	EDCF12102024	12/10/24	2	8561000	4324	EDCF Inv. 11543 DOT Exam	90.00	ADM Screening		
1	2580	0	D791502	5164.42	EDCF12102024	12/10/24	2	8561000	3040	EDCF Inv. D791502 Dec. 2024 Premiums	5164.42	American Fidelity		
1	3200	0	105440	214.86	EDCF12102024	12/10/24	2	8561000	4300	EDCF Inv. 105440 Plaque	214.86	Arnolds For Awards, Inc.		
1	15025		10302024-300	450.00	EDCF12102024	12/10/24	2	8561001	4020	EDCF Inv. 10302024-300 Duty Boot Reimbursemer	450.00	Bennett, William		
1	544	0	INV14979	791.87	EDCF12102024	12/10/24	2	8561001	6040	EDCF Inv. INV14979 PAO PPE	791.87	Cascade Fire Equipment Co		
1	544	0	INV14980	461.18	EDCF12102024	12/10/24	2	8561000	6040	EDCF Inv. INV14980 PAO PPE	461.18	Cascade Fire Equipment Co		
1	544	0	INV14707	300.66	EDCF12102024	12/10/24	2	8561000	6040	EDCF Inv. INV14707 PAO PPE	300.66	Cascade Fire Equipment Co		
1	72	0	11122024-300	660.90	EDCF12102024	12/10/24	2	8561000	4620	EDCF Inv. 11122024-300 Acct. 8987-5172 St-25	660.90	City Of Placerville		
1	1491	0	11132024-300	245.69	EDCF12102024	12/10/24	2	8561000	4040	EDCF Inv. 11132024-300 Acct.8155600510102943	245.69	Comcast		
1	1491	0	11122024-301	78.95	EDCF12102024	12/10/24	2	8561000	4040	EDCF Inv. 11122024-301 Acct.8155600520004352	78.95	Comcast		
1	46	0	11192024-300	157.30	EDCF12102024	12/10/24	2	8561000	4700	EDCF Inv. 11192024-300 Acct.033143-001 St-28	157.30	El Dorado Irrigation District		
1	46	0	11192024-301	779.70	EDCF12102024	12/10/24	2	8561000	4700	EDCF Inv. 11192024-301 Acct.033142-001 St-28	779.70	El Dorado Irrigation District		
1	46	0	11072024-300	110.92	EDCF12102024	12/10/24	2	8561000	4700	EDCF Inv. 11072024-300 Acct. 053692-001 Gold H	110.92	El Dorado Irrigation District		
1	12137	1	1236	906.25	EDCF12102024	12/10/24	2	8561000	4300	EDCF Inv. 1236 Plan Review Services	906.25	Fire Plan Review, Inc.		
1	10689		11212024-300	150.00	EDCF12102024	12/10/24	2	8561000	4617	EDCF Inv. 11212024-300 RV Park Reimbursement	150.00	Gilchrest, Paul		
1	3434	0	CI048091	1029.46	EDCF12102024	12/10/24	2	8561000	4162	EDCF Inv. CI048091 E-17	1029.46	Golden State Emergency Vehicle Service		
1	3434	0	CI048187	295.18	EDCF12102024	12/10/24	2	8561000	4162	EDCF Inv. CI048187 E-26	295.18	Golden State Emergency Vehicle Service		
1	3434	0	CI048206	1634.47	EDCF12102024	12/10/24	2	8561000	4162	EDCF Inv. CI048206	1634.47	Golden State Emergency Vehicle Service		
1	3460	0	37821717	1219.96	EDCF12102024	12/10/24	2	8561000	4420	EDCF Inv. 37821717 Copy Machine Lease	1219.96	GreatAmerica Financial Services Corp		
1	874	0	1000665950	1617.00	EDCF12102024	12/10/24	2	8561000	4324	EDCF Inv. 1000665950 New Hire	1617.00	Kaiser Foundation Health Plan, Inc.		
1	3171	1	275602	250.00	EDCF12102024	12/10/24	2	8561000	4087	EDCF Inv. 275602 St-17	250.00	Koby Pest Control		
1	2519	0	12335396	849.87	EDCF12102024	12/10/24	2	8561000	4539	EDCF Inv. 12335396 UKG Ready	849.87	Kronos		

**Authorizing signatures:**

1	2519	0	12326573	32.71	EDCF12102024	12/10/24	2	8561000	4040	EDCF Inv. 12326573 Telestaff Lines	32.71	Kronos
1	514	0	949983	3493.43	EDCF12102024	12/10/24	2	8561001	6040	EDCF Inv. 949983 PAO PPE	3493.43	L.N. Curtis & Sons, Inc.
1	514	0	INV883857	263.02	EDCF12102024	12/10/24	2	8561000	6040	EDCF Inv. INV883857 New Engine Equipment	263.02	L.N. Curtis & Sons, Inc.
1	514	0	INV887994	928.57	EDCF12102024	12/10/24	2	8561000	6040	EDCF Inv. INV887994 New Engine Equipment	928.57	L.N. Curtis & Sons, Inc.
1	514	0	INV886522	90.09	EDCF12102024	12/10/24	2	8561000	6040	EDCF Inv. INV886522 New Engine Equipment	90.09	L.N. Curtis & Sons, Inc.
1	514	0	INV882230	2511.72	EDCF12102024	12/10/24	2	8561000	6040	EDCF Inv. INV882230 New Engine Equipment	2511.72	L.N. Curtis & Sons, Inc.
1	13344	1	0824-11	368.75	EDCF12102024	12/10/24	2	8561000	4300	EDCF Inv. 0824-11 Annual Audit	368.75	O'Connor & Company
1	62	0	11202024-300	1283.65	EDCF12102024	12/10/24	2	8561000	4700	EDCF Inv. 11202024-300 Acct.9563044298-6 St-28	1283.65	Pacific Gas & Electric, Inc.
1	62	0	11152024-300	10.79	EDCF12102024	12/10/24	2	8561000	4700	EDCF Inv. 11152024-300 Acct.5707449531-8 St-19	10.79	Pacific Gas & Electric, Inc.
1	62	0	11142024-300	610.13	EDCF12102024	12/10/24	2	8561000	4700	EDCF Inv. 11142024-300 Acct. 4198633477-3 St-1	610.13	Pacific Gas & Electric, Inc.
1	62	0	11132024-301	760.98	EDCF12102024	12/10/24	2	8561000	4700	EDCF Inv. 11132024-301 Acct. 2463807959-0 St-2	760.98	Pacific Gas & Electric, Inc.
1	62	0	11132024-302	621.63	EDCF12102024	12/10/24	2	8561000	4700	EDCF Inv. 11132024-302 Acct. 0294455775-6 St-7	621.63	Pacific Gas & Electric, Inc.
1	62	0	11132024-303	783.29	EDCF12102024	12/10/24	2	8561000	4700	EDCF Inv. 11132024-303 Acct. 9160165239-8 St-2	783.29	Pacific Gas & Electric, Inc.
1	2340	0	241209	2643.75	EDCF12102024	12/10/24	2	8561000	4300	EDCF Inv. 241209 Consulting Services	2643.75	Patrick Clark Consulting
1	2340	0	241109	1012.50	EDCF12102024	12/10/24	2	8561000	4300	EDCF Inv. 241109 Consulting Services	1012.50	Patrick Clark Consulting
1	239	0	154508/1	55.96	EDCF12102024	12/10/24	2	8561000	4197	EDCF Inv. 154508/1 St-19	55.96	Pleasant Valley Ace, Inc.
1	239	0	154402/1	70.77	EDCF12102024	12/10/24	2	8561000	4197	EDCF Inv. 154402/1 St-19	70.77	Pleasant Valley Ace, Inc.
1	239	0	154334/1	52.54	EDCF12102024	12/10/24	2	8561000	4197	EDCF Inv. 154334/1 St-19	52.54	Pleasant Valley Ace, Inc.
1	239	0	154317/1	139.19	EDCF12102024	12/10/24	2	8561000	4197	EDCF Inv. 154317/1 St-19	139.19	Pleasant Valley Ace, Inc.
1	239	0	154388/1	123.66	EDCF12102024	12/10/24	2	8561000	4197	EDCF Inv. 154388/1 St-19	123.66	Pleasant Valley Ace, Inc.
1	239	0	154500/1	40.84	EDCF12102024	12/10/24	2	8561000	4197	EDCF Inv. 154500/1 St-19	40.84	Pleasant Valley Ace, Inc.
1	239	0	154561/1	33.44	EDCF12102024	12/10/24	2	8561000	4197	EDCF Inv. 154561/1 St-19	33.44	Pleasant Valley Ace, Inc.
1	239	0	154301/1	1.54	EDCF12102024	12/10/24	2	8561000	4197	EDCF Inv. 154301/1 St-19	1.54	Pleasant Valley Ace, Inc.
1	239	0	154558/1	15.32	EDCF12102024	12/10/24	2	8561000	4197	EDCF Inv. 154558/1 St-19	15.32	Pleasant Valley Ace, Inc.
1	239	0	154572/1	44.97	EDCF12102024	12/10/24	2	8561000	4197	EDCF Inv. 154572/1 St-19	44.97	Pleasant Valley Ace, Inc.
1	239	0	154571/1	12.53	EDCF12102024	12/10/24	2	8561000	4197	EDCF Inv. 154571/1 St-19	12.53	Pleasant Valley Ace, Inc.
1	239	0	154581/1	62.99	EDCF12102024	12/10/24	2	8561000	4197	EDCF Inv. 154581/1 St-19	62.99	Pleasant Valley Ace, Inc.
1	239	0	154311/1	11.35	EDCF12102024	12/10/24	2	8561000	4197	EDCF Inv. 154311/1 St-19	11.35	Pleasant Valley Ace, Inc.
1	3337	0	21339	9043.51	EDCF12102024	12/10/24	2	8561000	4300	EDCF Inv. 21339 Platinum Service Plan Jan. 2025	9043.51	RTS IT
1	922	1	3942826-0	203.68	EDCF12102024	12/10/24	2	8561000	4300	EDCF Inv. 3942826-0 District Envelopes	203.68	Sierra Gold Graphics
1	2737	0	549707-1	135.00	EDCF12102024	12/10/24	2	8561000	4160	EDCF Inv. 549707-1 Labor 7700	135.00	Sierra Nevada Tire & Wheel
1	2737	0	549707-2	1050.03	EDCF12102024	12/10/24	2	8561000	4164	EDCF Inv. 549707-2 Tires 7700	1050.03	Sierra Nevada Tire & Wheel
1	2737	0	549849-1	107.00	EDCF12102024	12/10/24	2	8561000	4160	EDCF Inv. 549849-1 Labor 7706	107.00	Sierra Nevada Tire & Wheel
1	2737	0	549849-2	1202.87	EDCF12102024	12/10/24	2	8561000	4164	EDCF Inv. 549849-2 Tires 7706	1202.87	Sierra Nevada Tire & Wheel
1	7033	0	11222024-300	450.00	EDCF12102024	12/10/24	2	8561000	4020	EDCF Inv. 11222024-300 Duty Boot Reimbursemer	450.00	Silva, Duncan
1	8530	1	B99F41BF-0043	805.00	EDCF12102024	12/10/24	2	8561000	4040	EDCF Inv. B99F41BF-0043 Website Dec. 2024	805.00	Streamline
1	8366	0	11102024-300	868.80	EDCF12102024	12/10/24	2	8561000	4617	EDCF Inv. 11102024-300 Engineer Academy Reim	868.80	Vera, Lucio
1	434	0	9978858262	279.12	EDCF12102024	12/10/24	2	8561000	4040	EDCF Inv. 9978858262 iPad Data	279.12	Verizon Wireless
1	434	0	9978858263	60.00	EDCF12102024	12/10/24	2	8561000	4040	EDCF Inv. 9978858263 iPad Data	60.00	Verizon Wireless
1	14943		492	9708.00	EDCF12102024	12/10/24	2	8561000	4300	EDCF Inv. 492 Annexation Consultant	9708.00	William L Adams PC
1	11168	0	11052024-300	132.97	EDCF12102024	12/10/24	2	8561000	4020	EDCF Inv. 11052024-300 Duty Boot Reimbursemer	132.97	Wheeler, John











Outside District Claim Form										PLEASE INDICATE CHECK DISTRIBUTION METHOD IN THE SPACE BELOW		PROCESSOR USE ONLY		
District: <b>El Dorado County Fire</b>		AUDITOR USE ONLY DEPT: _____ FILE NAME: _____ AUDITED BY: _____ Date: _____								METHOD IN THE SPACE BELOW		BATCH: _____ Entered by: _____ Date: _____		
Date: <b>12/8/2024</b>										US MAIL: _____ Return to District: _____				
Prepared By: <b>Kathleen Freeman</b>										Call/Email for pickup: <b>530-644-9630 # 104</b>				
Contact Phone: <b>530-644-9630 # 104</b>										Document Total: <b>\$23,934.00</b>				
265 2024-25 12-5-2024 EDCF Bills		<b>THE ARTICLES FOR SERVICES DESCRIBED BY THE INVOICE(S) ATTACHED AND LISTED BELOW WERE APPROVED AND ARE INCLUDED IN THE DISTRICT BUDGET THAT HAS BEEN ADOPTED BY THE BOARD OF DIRECTORS AND WERE NECESSARY FOR USE BY THE DISTRICT AND HAVE BEEN DELIVERED OR PERFORMED AND THAT NO PRIOR CLAIM HAS BEEN PRESENTED FOR SAID ARTICLES OR SERVICES. I FURTHER CERTIFY I AM AUTHORIZED BY THE BOARD OF DIRECTORS TO APPROVE PAYMENT REQUESTS TO THE AUDITOR-CONTROLLER FOR THE ATTACHED INVOICE(S).</b>												
<b>Authorizing signatures:</b> _____														
ALWAYS 1	VENDOR	SUFFIX	Invoice Number (LH 11 25)	AMOUNT	FILE NAME	DATE	ALWAYS 2	ORG	OBJECT	DESCRIPTION (LH 11 50 CH 11 25)	AMOUNT	VENDOR NAME	SEPARATE CHECK	DOC
1	1080	0	11072024-400	21.43	EDCF12052024	12/5/24	2	8561000	4162	EDCF Inv. 11072024-400 E28 E-28	21.43	US Bank		
1	1080	0	10302024-301	0.99	EDCF12052024	12/05/24	2	8561000	4539	EDCF Inv. 10302024-301 TC	0.99	US Bank		
1	1080	0	11042024-300	19.99	EDCF12052024	12/05/24	2	8561000	4539	EDCF Inv. 11042024-300 TC Adobe	19.99	US Bank		
1	1080	0	11062024-300	75.78	EDCF12052024	12/05/24	2	8561000	4260	EDCF Inv. 11062024-300 TC Office Supplies	75.78	US Bank		
1	1080	0	11102024-301	1.99	EDCF12052024	12/05/24	2	8561000	4539	EDCF Inv. 11102024-301 TC	1.99	US Bank		
1	1080	0	11132024-304	21.67	EDCF12052024	12/05/24	2	8561000	4220	EDCF Inv. 11132024-304 TC Fire Chiefs	21.67	US Bank		
1	1080	0	11132024-305	1432.60	EDCF12052024	12/05/24	2	8561000	4040	EDCF Inv. 11132024-305 TC Admin Phones	1432.60	US Bank		
1	1080	0	10272024-300	133.10	EDCF12052024	12/05/24	2	8561000	4162	EDCF Inv. 10272024-300 PL Vehicle Supplies	133.10	US Bank		
1	1080	0	11092024-400	6.21	EDCF12052024	12/05/24	2	8561000	4197	EDCF Inv. 11092024-400 PM St-48	6.21	US Bank		
1	1080	0	11142024-400	21.44	EDCF12052024	12/05/24	2	8561000	4197	EDCF Inv. 11142024-400 PM St-48	21.44	US Bank		
1	1080	0	11122024-400	24.88	EDCF12052024	12/05/24	2	8561000	4162	EDCF Inv. 11122024-400 PD 7705	24.88	US Bank		
1	1080	0	11132024-400	7.58	EDCF12052024	12/05/24	2	8561000	4162	EDCF Inv. 11132024-400 PD 7705	7.58	US Bank		
1	1080	0	11082024-400	222.55	EDCF12052024	12/05/24	2	8561000	4162	EDCF Inv. 11082024-400 E272 E-72	222.55	US Bank		
1	1080	0	11042024-400	1220.06	EDCF12052024	12/05/24	2	8561000	4300	EDCF Inv. 11042024-400 TW Department Health	1220.06	US Bank		
1	1080	0	10232024-400	86.00	EDCF12052024	12/05/24	2	8561000	4060	EDCF Inv. 10232024-400 LL Admin Meeting	86.00	US Bank		
1	1080	0	10282024-400	5.00	EDCF12052024	12/05/24	2	8561000	4600	EDCF Inv. 10282024-400 LLL CalPERS Forum	5.00	US Bank		
1	1080	0	10282024-401	21.77	EDCF12052024	12/05/24	2	8561000	4600	EDCF Inv. 10282024-401 LL CalPERS Forum	21.77	US Bank		
1	1080	0	10272024-400	22.63	EDCF12052024	12/05/24	2	8561000	4600	EDCF Inv. 10272024-400 LL CalPERS Forum	22.63	US Bank		
1	1080	0	10282024-402	30.64	EDCF12052024	12/05/24	2	8561000	4600	EDCF Inv. 10282024-402 LL CalPERS Forum	30.64	US Bank		
1	1080	0	10292024-400	35.95	EDCF12052024	12/05/24	2	8561000	4600	EDCF Inv. 10292024-400 LL CalPERS Forum	35.95	US Bank		
1	1080	0	10292024-401	522.17	EDCF12052024	12/05/24	2	8561000	4600	EDCF Inv. 10292024-401 LL CalPERS Forum	522.17	US Bank		
1	1080	0	10302024-400	67.00	EDCF12052024	12/05/24	2	8561000	4600	EDCF Inv. 10302024-400 LL CalPERS Forum	67.00	US Bank		

**Authorizing signatures:**

1	1080	0	10302024-401	24.94	EDCF12052024	12/05/24	2	8561000	4600	EDCF Inv. 10302024-401 LL CalPERS Forum	24.94	US Bank		
1	1080	0	10302024-402	3.00	EDCF12052024	12/05/24	2	8561000	4600	EDCF Inv. 10302024-402 LL CalPERS Forum	3.00	US Bank		
1	1080	0	10242024-400	7.29	EDCF12052024	12/05/24	2	8561000	4261	EDCF Inv. 10242024-400 GA Postage	7.29	US Bank		
1	1080	0	11112024-400	19.99	EDCF12052024	12/05/24	2	8561000	4539	EDCF Inv. 11112024-400 GA Adobe	19.99	US Bank		
1	1080	0	10292024-401	25.22	EDCF12052024	12/05/24	2	8561000	4162	EDCF Inv. 10292024-401 SA 7706	25.22	US Bank		
1	1080	0	10302024-403	26.80	EDCF12052024	12/05/24	2	8561000	4197	EDCF Inv. 10302024-403 SA St-46	26.80	US Bank		
1	1080	0	10222024-400	0.99	EDCF12052024	12/05/24	2	8561000	4539	EDCF Inv. 10222024-400 LS iPhone Storage	0.99	US Bank		
1	1080	0	11202024-400	500.00	EDCF12052024	12/05/24	2	8561000	4162	EDCF Inv. 11202024-400 LS 7710	500.00	US Bank		
1	1080	0	11202024-401	9.81	EDCF12052024	12/05/24	2	8561000	4197	EDCF Inv. 11202024-401 DD St-19	9.81	US Bank		
1	1080	0	11042024-401	1532.16	EDCF12052024	12/05/24	2	8561000	6020	EDCF Inv. 11042024-401 AL St-25	1532.16	US Bank		
1	1080	0	10302024-404	58.65	EDCF12052024	12/05/24	2	8561000	4261	EDCF Inv. 10302024-404 RS Postage	58.65	US Bank		
1	1080	0	10302024-405	12.44	EDCF12052024	12/05/24	2	8561000	4162	EDCF Inv. 10302024-405 RS E-72	12.44	US Bank		
1	1080	0	11032024-400	92.00	EDCF12052024	12/05/24	2	8561000	4162	EDCF Inv. 11032024-400 RS E-72	92.00	US Bank		
1	1080	0	11092024-401	1673.65	EDCF12052024	12/05/24	2	8561000	4145	EDCF Inv. 11092024-401 RS SCBA Maint.	1673.65	US Bank		
1	1080	0	11152024-401	154.80	EDCF12052024	12/05/24	2	8561000	4080	EDCF Inv. 11152024-401 RS ST-72	154.80	US Bank		
1	1080	0	10232024-401	121.59	EDCF12052024	12/05/24	2	8561000	4606	EDCF Inv. 10232024-401 PL Fuel E-28	121.59	US Bank		
1	1080	0	10292024-402	21.21	EDCF12052024	12/05/24	2	8561000	4162	EDCF Inv. 10292024-402 JP E-25	21.21	US Bank		
1	1080	0	11102024-400	42.54	EDCF12052024	12/05/24	2	8561000	4080	EDCF Inv. 11102024-400 JP St-25	42.54	US Bank		
1	1080	0	10222024-401	233.76	EDCF12052024	12/05/24	2	8561000	6040	EDCF Inv. 10222024-401 AA New Engines	233.76	US Bank		
1	1080	0	10242024-401	158.64	EDCF12052024	12/05/24	2	8561000	6040	EDCF Inv. 10242024-401 AA New Engines	158.64	US Bank		
1	1080	0	11142024-401	17.84	EDCF12052024	12/05/24	2	8561000	4261	EDCF Inv. 11142024-401 AA Postage	17.84	US Bank		
1	1080	0	11182024-400	134.91	EDCF12052024	12/05/24	2	8561000	4197	EDCF Inv. 11182024-400 AA ST-48	134.91	US Bank		
1	1080	0	10232024-402	25.70	EDCF12052024	12/05/24	2	8561000	4197	EDCF Inv. 10232024-402 MR St-28	25.70	US Bank		
1	1080	0	10212024-400	281.24	EDCF12052024	12/05/24	2	8561000	4162	EDCF Inv. 10212024-400 SW Parts	281.24	US Bank		
1	1080	0	10222024-402	37.83	EDCF12052024	12/05/24	2	8561000	4162	EDCF Inv. 10222024-402 SW Parts	37.83	US Bank		
1	1080	0	11012024-400	140.46	EDCF12052024	12/05/24	2	8561000	4162	EDCF Inv. 11012024-400 ZI Parts	140.46	US Bank		
1	1080	0	11052024-400	114.68	EDCF12052024	12/05/24	2	8561000	4162	EDCF Inv. 11052024-400 ZI Parts	114.68	US Bank		
1	1080	0	11142024-402	136.17	EDCF12052024	12/05/24	2	8561000	4162	EDCF Inv. 11142024-402 ZI Parts	136.17	US Bank		
1	1080	0	10312024-300	19.28	EDCF12052024	12/05/24	2	8561000	4539	EDCF Inv. 10312024-300 PL	19.28	US Bank		
1	1080	0	10312024-301	-18.00	EDCF12052024	12/05/24	2	8561000	4162	EDCF Inv. 10312024-301 PL Credit	-18.00	US Bank		
1	1080	0	11012024-300	430.19	EDCF12052024	12/05/24	2	8561001	6040	EDCF Inv. 11012024-300 PL PAO PPE	430.19	US Bank		
1	1080	0	11082024-300	-49.60	EDCF12052024	12/05/24	2	8561000	6040	EDCF Inv. 11082024-300 PL Credit	-49.60	US Bank		
1	1080	0	11082024-1301	551.65	EDCF12052024	12/05/24	2	8561000	6040	EDCF Inv. 11082024-1301 PL New Engines Equip	551.65	US Bank		
1	1080	0	11112024-300	22.93	EDCF12052024	12/05/24	2	8561000	4162	EDCF Inv. 11112024-300 PL Vehicle Supplies	22.93	US Bank		
1	1080	0	11112024-301	200.53	EDCF12052024	12/05/24	2	8561000	4162	EDCF Inv. 11112024-301 PL E28	200.53	US Bank		
1	1080	0	11112024-302	72.91	EDCF12052024	12/05/24	2	8561000	4162	EDCF Inv. 11112024-302 PL E-28	72.91	US Bank		
1	1080	0	11112024-303	151.12	EDCF12052024	12/05/24	2	8561000	4162	EDCF Inv. 11112024-303 PL E-28	151.12	US Bank		
1	1080	0	11112024-304	722.31	EDCF12052024	12/05/24	2	8561000	4162	EDCF Inv. 11112024-304 E-28	722.31	US Bank		
1	1080	0	11142024-301	12.99	EDCF12052024	12/05/24	2	8561000	4539	EDCF Inv. 11142024-301 PL Adobe	12.99	US Bank		
1	1080	0	11202024-301	87.37	EDCF12052024	12/05/24	2	8561000	4539	EDCF Inv. 11202024-301 PL XM	87.37	US Bank		
1	1080	0	11202024-302	803.30	EDCF12052024	12/05/24	2	8561000	4462	EDCF Inv. 11202024-302 TC Tablet	803.30	US Bank		
1	1080	0	10212024-300	-261.70	EDCF12052024	12/05/24	2	8561000	4600	EDCF Inv. 10212024-300 KF Credit PERS Forum	-261.70	US Bank		
1	1080	0	10212024-301	-635.95	EDCF12052024	12/05/24	2	8561000	4600	EDCF Inv. 10212024-301 KF Credit PERS Forum	-635.95	US Bank		
1	1080	0	10242024-300	45.90	EDCF12052024	12/05/24	2	8561000	4162	EDCF Inv. 10242024-300 KF Car Wash	45.90	US Bank		



**EL DORADO COUNTY  
AUDITOR-CONTROLLER  
ELECTRONIC FUNDS TRANSFER  
MEMORANDUM**

**TO:** K.E. Coleman, Treasurer/Tax Collector

**FROM:** Department/District: El Dorado County Fire District

Authorized Signature: \_\_\_\_\_

Joe Harn, Auditor-Controller

Authorized Signature: \_\_\_\_\_

**DATE:**

**RE:** AUTHORIZATION TO ELECTRONICALLY TRANSFER FUNDS

This is my official warrant to pay via electronic transfer on 12/20/2024, as described below:

**METHOD OF TRANSFER:**  **ACH**  **WIRE TRANSFER**

**AMOUNT:** \$168,640.22

**BANK NAME:** US Bank

**BANK BRANCH:** 630 K Street Ste 130

Sacramento, CA 95814

**ABA NUMBER/ROUTING NUMBER:** 122235821

**BANK ACCOUNT NUMBER:** 158300057581

**BANK ACCOUNT/PAYEE NAME:** CalPERS Fiscal Services Division

**PAYEE INVOICE NUMBER (if any):** 100000017772537

**FENIX DOCUMENT NUMBER:** \_\_\_\_\_

**I hereby certify that the above ACH/Wire transfer instructions and account information has been confirmed by me.**

Kathleen Freeman

Print name of employee responsible  
for accuracy of wire instructions

12/17/2024

Date

Signature

Treasury Use Only

PAYMENT # \_\_\_\_\_ DATE \_\_\_\_\_ TIME \_\_\_\_\_ INITIAL \_\_\_\_\_

APPROVED \_\_\_\_\_ RELEASED \_\_\_\_\_ TIME \_\_\_\_\_ INITIAL \_\_\_\_\_

# ACH/WIRE TRANSFER REQUEST

**AUDITOR'S USE ONLY**

BATCH #

CASH ACCT 99120

DOC #

CK/WIRE #

ACTION DATE

HEADER DESCRIPTION:

ENTERED BY

DATE

REVIEWED BY

APPROVED BY

---

PROCESSING

APP JOURNAL #

DATE

TJ JOURNAL #

DATE

NOTES:

PREPARED BY: Kathleen Freeman  
PRINT NAME

SIGNATURE AND DATE *[Signature]* 12/17/24  
REQUIRED

DEPARTMENT NAME El Dorado County Fire District

DEPARTMENT NUMBER 8561  
(4 DIGIT NUMBER)

*[Signature]*  
PRINT AUTHORIZED NAME

*[Signature]*  
AUTHORIZED SIGNATURE

DEPARTMENT AUTHORIZATION : I HERBY CERTIFY THAT THE DETAILS OF THIS REQUESTED WIRE DISBURSEMENT ALONG WITH THE ATTACHED SUPPORTING DOCUMENTS ARE: WITHIN MY AUTHORITY TO APPROVE; WERE NECESSARY TO CONDUCT COUNTY BUSINESS; ARE ITEMS RECEIVED OR FOR A SERVICE THAT HAS OR WILL BE DELIVERED AS OBLIGATED BY VENDOR; AND THAT NO PRIOR DISBURSEMENT HAS BEEN MADE FOR SAID

VENDOR NAME CalPERS Fiscal Services Division

FENIX VENDOR NUMBER 225 2  
SUFFIX

INVOICE NUMBER 100000017772537  
(20 CHARACTERS)

AMOUNT \$168,640.22

ACH AUTO WITHDRAWAL

ACH TRANSFER (ABA/ACCT# REQ)

WIRE TRANSFER (REQUIRES JUSTIFICATION)

REQUESTED TRANSFER DATE 12/20/24

CONFIRMED 48 HRS NOTICE TO TREASURY

INITIAL

**\*\*WIRE TRANSFER JUSTIFICATION:** District/JPA Health Premiums January 2025

ORG CODE	OBJECT	PROJECT STRING	DESCRIPTION (30 CHARACTERS MAX)	AMOUNT
8561000	3040		Dist. Health January 2025	\$123,171.71
8561001	3040		JPA Health January 2025	\$45,468.51
			TOTAL	\$168,640.22



California Public Employees' Retirement System  
P.O. Box 942709, Sacramento, CA 94229-2709

888 CalPERS (or 888-225-7377)  
TTY: (877) 249-7442 Fax: (800) 959-6545  
www.calpers.ca.gov

California Public Employees' Retirement System

Tim Cordero  
El Dorado County Fire Protection District  
PO BOX 807  
4040 CARSON ROAD  
CAMINO, CA 95709-0807

Business Unit: 1800  
CalPERS ID: 4388508673  
Statement Date: 12/16/2024

*Dist # 123,171.71  
JPA # 4,546.51*

Health Premium Statement - PERS

Receivable ID	Description	Billing Month	Amount
100000017772537	<b>Total Active &amp; Retired Premium: \$218,865.05</b>	01/2025	
	PA Billing Active Premium		\$160,214.94
	PA Billing Employer Share of Retired Premium		\$7,900.00
	Admin Fee for Active: (0.24% of Total Active Premium)		\$384.52
	Admin Fee for Retired: (0.24% of Total Retired Premium)		\$140.76
	<b>Subtotal</b>		<b>\$168,640.22</b>
100000017741146	Previous Payment Due	12/2024	\$142,233.44
	Payment Applied		(\$142,233.44)
	<b>Subtotal</b>		<b>\$0.00</b>

**Total Payment Due 01/10/2025: \$168,640.22**



**Retain this Statement for your records.**

Health Premium payments are to be paid in full by the 10<sup>th</sup> of each month. Payments which are not received in full on or before this date will be assessed interest on the next month's statement (California Code of Regulations §599.515) and may be subject to the delinquency process. Please note that this monthly statement is a demand for payment in accordance with the Public Employees' Medical and Hospital Care Act, and failure to timely remit health premium payments in full by the 10<sup>th</sup> of each month may result in the termination of health care coverage for your agency pursuant to Government Code §22939 and collection of any outstanding amounts, including, but not limited to, all outstanding health premium payments/contributions, interest, penalties, and the costs of collection, including reasonable legal fees, when necessary to collect the amount due.

Please pay this statement using Electronic Funds Transfer (EFT) debit or Automated Clearing House (ACH) credit method. Please visit [my.calpers.ca.gov](http://my.calpers.ca.gov) to schedule a debit EFT payment or call our CalPERS Customer Contact Center at **888 CalPERS** (or **888-225-7377**) for information regarding EFT ACH credit payments. Please allow two banking days prior to the due date for payments to be received at CalPERS on time.

To view the Monthly Employer Billing Roster, please log on to [my.calpers.ca.gov](http://my.calpers.ca.gov) and select the Download Roster option that is located within the Billing and Payment Summary section. If discrepancies are discovered when reconciling the Statement to the Roster or the Roster to your internal records, please contact us. The Health Premium Billing should be reconciled on a monthly basis.

If you have questions, please contact the **CalPERS Customer Contact Center** at **888 CalPERS** (or **888-225-7377**).





# EL DORADO COUNTY DEPOSIT PERMIT

TREASURER HAS RECEIVED A DEPOSIT FROM  
**EI DORADO COUNTY FIRE PROTECTION DISTRICT**  
DEPARTMENT OR AGENCY NAME (including division)

DATE 12/3/2024  
PREPARED BY Kathleen Freeman  
Phone # 530-644-9630  
DEPOSITOR NUMBER 808561

ENTER COIN AND CURRENCY (auto populates Total Deposit section)

Coin and Currency	\$ 0.01	x	0	\$ -	\$ 1.00	x	0	\$ -
	\$ 0.05	x	0	\$ -	\$ 5.00	x	0	\$ -
	\$ 0.10	x	0	\$ -	\$ 10.00	x	0	\$ -
	\$ 0.25	x	0	\$ -	\$ 20.00	x	0	\$ -
	\$ 0.50	x	0	\$ -	\$ 50.00	x	0	\$ -
					\$ 100.00	x	0	\$ -

Total Deposit Section	
COIN	0.00
CURRENCY	0.00
CHECKS	
OFF - SITE	80,084.29
DIRECT	0.00
12/3/2024	

Total Coin: \$ - Total Currency: \$ -

Enter Total Checks:  Enter Total Offsites: \$ 80,084.29

Enter Total Direct Deposit/Wire: \$ -

<b>TOTAL DEPOSIT</b>	<b>80,084.29</b>
----------------------	------------------

GENERAL LEDGER ACCOUNT LINES (type apostrophe first if there are leading zero):

S F X	ORG	OBJECT NUMBER	PROJECT STRING	DESCRIPTION (30 CHARACTERS MAX.)	AMOUNT
1	8561000	881	220	Cosier Incident Reimbursement	61,900.89
2	8561000	1942	414	First Responder Fee	294.09
3	8561000	4022	291	Carhartt Order	55.00
4	8561000	1942	414	First Responder Fee	303.79
5	8561000	3000	197	Claim #25005167 Bevans, Jacob 11/9-11/22	1,970.38
6	8561000	3000	197	Claim #25003247 Allen, Bobby 11/11-11/24	2,656.54
7	8561000	881	220	Murphy Incident Reimbursement	727.88
8	8561000	3000	197	Claim #25003247 Allen, Bobby 10/28-11/10	2,656.54
9	8561000	3000	197	Claim #25005167 Bevans, Jacob 10/25-11/8	2,111.12
10	8561000	1942	414	First Responder Fee	294.09
11	8561000	3000	197	Claim #25003247 Allen, Bobby 10/14-10/27	2,656.54
12	8561000	1942	414	First Responder Fee	294.09
13	8561000	1400	431	Inspection Fee's Collected	932.00
14	8561000	1947	227	Accident Reimbursement	574.80
15	8561000	3000	197	Claim #25003247 Allen, Bobby 9/30-10/13	2,656.54
16					

JOE HARN, C.P.A. AUDITOR / CONTROLLER

K.E. Coleman, MBA, TREASURER / TAX COLLECTOR

BY [Signature]  
DATE 12/4/24

BY [Signature]  
DATE 12/4/24

DP # 311261

CERTIFIED INTO THE COUNTY TREASURY  
UNDER SECTION GOVT CODE 27008

JE NUMBER	2025 - -
INPUT BY	

DISTRIBUTION: WHITE - AUDITOR / GREEN - TREASURY / YELLOW - DEPARTMENT RECEIPT

Updated 1/1/18

311261

# EL DORADO COUNTY DEPOSIT PERMIT

TREASURER HAS RECEIVED A DEPOSIT FROM  
EL DORADO COUNTY FIRE PROTECTION DISTRICT  
 DEPARTMENT OR AGENCY NAME (including division)

DATE 12/11/2024  
 PREPARED BY Kathleen Freeman  
 Phone # 530-644-9630  
 DEPOSITOR NUMBER 808561

ENTER COIN AND CURRENCY (auto populates Total Deposit section)

Coin and Currency	\$ 0.01	x	0	\$ -	\$ 1.00	x	0	\$ -
	\$ 0.05	x	0	\$ -	\$ 5.00	x	0	\$ -
	\$ 0.10	x	0	\$ -	\$ 10.00	x	0	\$ -
	\$ 0.25	x	0	\$ -	\$ 20.00	x	0	\$ -
	\$ 0.50	x	0	\$ -	\$ 50.00	x	0	\$ -
					\$ 100.00	x	0	\$ -

Total Deposit Section	
COIN	0.00
CURRENCY	0.00
CHECKS	
OFF - SITE	10,145.77
DIRECT	0.00
12/11/2024	

Total Coin: \$ - Total Currency: \$ -

Enter Total Checks:  Enter Total Offsites: \$ 10,145.77

Enter Total Direct Deposits: \$ -

<b>TOTAL DEPOSIT</b>	<b>10,145.77</b>
----------------------	------------------

GENERAL LEDGER ACCOUNT LINES (type apostrophe first if there are leading zero):

S F X	ORG	OBJECT NUMBER	PROJECT STRING	DESCRIPTION (30 CHARACTERS MAX.)	AMOUNT
1	8561000	1942	414	First Responder Fee's Collected	10,145.77
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					

JOE HARN, C.P.A. AUDITOR / CONTROLLER

K.E. Coleman, MBA, TREASURER / TAX COLLECTOR

BY Jessie Schmitt  
 DATE 12/13/24

BY [Signature]  
 DATE 12/13/24

DP # 311536

CERTIFIED INTO THE  
 COUNTY TREASURY  
 UNDER SECTION GOVT  
 CODE 27008

JE NUMBER	2025 - ___ - ___
INPUT BY	

DISTRIBUTION: WHITE - AUDITOR / GREEN - TREASURY / YELLOW - DEPARTMENT RECEIPT

Updated 1/1/18

~~311536~~

# EL DORADO COUNTY DEPOSIT PERMIT

TREASURER HAS RECEIVED A DEPOSIT FROM  
**EL DORADO COUNTY FIRE PROTECTION DISTRICT**  
 DEPARTMENT OR AGENCY NAME (including division)

DATE 12/3/2024  
 PREPARED BY Kathleen Freeman  
 Phone # 530-644-9630  
 DEPOSITOR NUMBER 808561

ENTER COIN AND CURRENCY (auto populates Total Deposit section)

Coin and Currency	\$ 0.01	x	0	\$ -	\$ 1.00	x	0	\$ -
	\$ 0.05	x	0	\$ -	\$ 5.00	x	0	\$ -
	\$ 0.10	x	0	\$ -	\$ 10.00	x	0	\$ -
	\$ 0.25	x	0	\$ -	\$ 20.00	x	0	\$ -
	\$ 0.50	x	0	\$ -	\$ 50.00	x	0	\$ -
					\$ 100.00	x	0	\$ -

Total Deposit Section	
COIN	0.00
CURRENCY	2,831.00
CHECKS	
OFF - SITE	0.00
DIRECT	0.00
12/3/2024	

Total Coin: \$ - Total Currency: \$ -

Enter Total Checks:  Enter Total Offsites: \$ -

Enter Total Direct Deposit/Wire: \$ -

<b>TOTAL DEPOSIT</b>	<b>2,831.00</b>
----------------------	-----------------

GENERAL LEDGER ACCOUNT LINES (type apostrophe first if there are leading zero):

S F X	ORG	OBJECT NUMBER	PROJECT STRING	DESCRIPTION (30 CHARACTERS MAX.)	AMOUNT
1	8561000	4022	291	CR#1441 Cash Duty Attire	20.00
2	8561000	4022	291	CR#1442 Cash Duty Attire	160.00
3	8561000	1401	223	CR#1449 Cash 3927 North Canyon	200.00
4	8561000	1401	223	CR#1453 Cash Incident Report	40.00
5	8561000	4022	291	CR#1455 Cash Duty Attire	30.00
6	8561000	4022	291	CR#1457 Cash Duty Attire	20.00
7	8561000	4022	291	CR#1463 Cash Duty Attire	60.00
8	8561000	4022	291	CR#1464 Cash Duty Attire	80.00
9	8561000	4022	291	CR#1465 Cash Duty Attire	20.00
10	8561001	3000	197	CR#1466 Cash Internship - Wills/Juarez	2,100.00
11	8561000	4022	291	CR#1485 Cash Duty Attire	101.00
12					
13					
14					
15					
16					

JOE HARN, C.P.A. AUDITOR / CONTROLLER

K.E. Coleman, MBA, TREASURER / TAX COLLECTOR

BY [Signature]  
 DATE 12/17/24

BY [Signature]  
 DATE 12/17/24

DP # 311614

CERTIFIED INTO THE  
 COUNTY TREASURY  
 UNDER SECTION GOVT  
 CODE 27008

JE NUMBER	2025 - ___ - ___
INPUT BY	

DISTRIBUTION: WHITE - AUDITOR / GREEN - TREASURY / YELLOW - DEPARTMENT RECEIPT

Updated 1/1/18

# EL DORADO COUNTY DEPOSIT PERMIT

TREASURER HAS RECEIVED A DEPOSIT FROM

DATE 12/18/2024

AUDITOR for EL DORADO COUNTY FIRE PROTECTION DISTRICT

PREPARED BY Corey Leikauf

DEPARTMENT OR AGENCY NAME (including division)

Phone # x5460

**B of A 51030753066**

DEPOSITOR NUMBER 808561

ENTER COIN AND CURRENCY (auto populates Total Deposit section)

Coin and Currency	\$	0.01	x	0	\$	-	\$	1.00	x	0	\$	-
	\$	0.05	x	0	\$	-	\$	5.00	x	0	\$	-
	\$	0.10	x	0	\$	-	\$	10.00	x	0	\$	-
	\$	0.25	x	0	\$	-	\$	20.00	x	0	\$	-
	\$	0.50	x	0	\$	-	\$	50.00	x	0	\$	-
						\$	-	\$	100.00	x	0	\$

Total Deposit Section

COIN	0.00
CURRENCY	0.00
CHECKS	0.00
OFF - SITE	0.00
DIRECT DEPOSIT / WIRE	5,028.00

Total Coin: \$ - Total Currency: \$ -

Enter Total Checks: \$ - Enter Total Offsites: \$ -

Enter Total Direct Deposit/Wire: \$ **5,028.00**

<b>TOTAL DEPOSIT</b>	<b>5,028.00</b>
----------------------	-----------------

GENERAL LEDGER ACCOUNT LINES (type apostrophe first if there are leading zero):

S F X	ORG	OBJECT NUMBER	PROJECT STRING	DESCRIPTION (30 CHARACTERS MAX.)	AMOUNT
1	8561000	1100		USFS STATION 16 LEASE PMT	5,028.00
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					

JOE HARN, C.P.A. AUDITOR / CONTROLLER

K.E. COLEMAN, TREASURER / TAX COLLECTOR

BY [Signature]

BY [Signature]

DATE 12/18/24

DATE 12/18/24

DP #

311667  
311667

CERTIFIED INTO THE COUNTY TREASURY

JE NUMBER 2025- - -

UNDER SECTION GOVT CODE 27008

INPUT BY



**EL DORADO COUNTY  
FIRE PROTECTION DISTRICT**

**RESOLUTION 2025-01**

**Commending Engineer Todd Pennington**

**WHEREAS**, Todd Pennington began his career in the fire service in April 2004, with the Diamond Springs – El Dorado Fire Protection District; and

**WHEREAS**, Todd Pennington served the citizens of the Diamond Springs – El Dorado Fire Protection District as a Firefighter Paramedic; and

**WHEREAS**, Todd Pennington was hired by the El Dorado County Fire Protection District on April 4, 2015; and,

**WHEREAS**, Todd Pennington continued to serve the citizens of El Dorado County Fire Protection District and El Dorado County as a Firefighter Paramedic; and

**WHEREAS**, Firefighter Pennington was promoted to the rank of Engineer on January 15, 2022; and

**WHEREAS**, Engineer Pennington was involved with multiple programs within the Fire District, including the lead for El Dorado County Fire Protection Districts participation in the annual Burn Institute “Fill the Boot Drive”, participant in the firefighter Olympics Baseball games; and

**WHEREAS**, Engineer Pennington has served the citizens of El Dorado County for over 20 years; and

**WHEREAS**, Engineer Pennington has directly been involved with helping our citizens and saving countless lives during his career; and

**WHEREAS**, Engineer Pennington, a respected and dedicated member of the El Dorado County Fire Protection District, is retiring on January 20, 2025; and

**WHEREAS**, The Board of Directors wish to both honor and thank Engineer Pennington for over 20 years of service to the citizens of El Dorado County and wish him well in all future endeavors.

**PASSED AND ADOPTED**, at the regular meeting of the Board of Directors of the El Dorado County Fire Protection District, held on the 16<sup>th</sup> day of January 2025.

---

Tim Cordero  
Fire Chief

---

Mickey Kaiserman  
Chairman of the Board



**To: Board of Directors**  
**From: Tim Cordero, Fire Chief**  
**Date: January 10, 2025**  
**Subject: Job Description – Administrative Support**

Both Diamond Springs – El Dorado Fire District and El Dorado County Fire District are continuing to work through the annexation process, including organizational structures in the Administration Team and Operations.

The Administration Team has been working on a proposed restructuring of the current duties and assignments to capture the pending retirement of one member from Diamond Springs Fire. The proposed reorganization was presented to our DSP ECF Working Group on January 8<sup>th</sup> and was supported by the group. One of the components of the reorganization is the conversion of an Admin. Assistant position to a proposed Administrative Support position. This change would take place after the retirement of the current Admin Assistant.

Attached to this staff report is the proposed job description and salary scale for the creation of this position.

Staff would recommend the Board of Directors approve the proposed job description and salary scale for the position of Administrative Support and authorize the Fire Chief to move forward with recruitment for the position.

Attachments:

Administrative Support Job Description  
Administrative Support Salary Scale



## **Administrative Support**

### **DEFINITION**

Under supervision of the Fire Chief and/or his or her designee, Administrative Support performs a broad range of administrative and clerical duties, including front office reception.

### **DUTIES AND RESPONSIBILITIES**

Duties may include but are not limited to the following:

- Greeting visitors and operating a multi-line phone system by responding to questions, providing information, and referring callers/customers to the appropriate person or department.
- Managing the district's general voicemail and email.
- Receiving and distributing district mail.
- Ordering and maintaining inventory of office supplies.
- Operating and ensuring proper function of a variety of office equipment including computers, printers, copiers, scanners, and fax machines.
- Maintaining district calendars and scheduling of district meeting rooms including making appointments and scheduling internal and external meetings.
- Performing a variety of clerical and administrative functions including copying, data entry, document preparation and editing, and file maintenance.
- Providing administrative support to Administrative Assistants, Chiefs, and for a variety of district programs, committees, and public events.
- Other related duties as assigned.

### **REQUIRED SKILLS**

- Good communication skills, both written and verbal.
- Strong organizational, problem solving, and time management skills.
- Ability to multitask and handle interruptions effectively.

- Professional demeanor and ability to maintain confidentiality.
- Ability to operate automated office equipment, Microsoft Office Suite, calendar and scheduling programs.

### **MINIMUM QUALIFICATIONS**

- At least 18 years of age.
- High School diploma or equivalent.
- Possession and ability to maintain a valid California Class C Driver's License.
- Proof of eligibility to work in the United States.

### **WORK ENVIRONMENT AND PHYSICAL DEMANDS**

The Administrative Support position works in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances.

While performing the duties of the Administrative Support position, the employee is frequently required to use hands and fingers to handle or grasp objects, type on a keyboard, and manipulate office equipment. The employee is frequently required to sit for extended periods of time, twist, stand, and walk. The employee is occasionally required to drive, reach with hands and arms, crouch, squat, and lift and carry up to 25 pounds. The employee must be able to see and hear in normal vision and hearing range, with or without correction.

Employees must be able to pass a pre-employment physical and background investigation, including fingerprinting.



# Receptionist / Office Assistant



**Rate of Increase**

Activated for 2025 - Readopted position

**RECEPTIONIST/OFFICE ASSISTANT WITH OUT LONGEVITY**

STEP	HOURLY	MONTHLY	YEARLY
A	\$21.49	\$3,724.93	\$44,699.16
B	\$22.62	\$3,920.80	\$47,049.60
C	\$23.81	\$4,127.07	\$49,524.84
D	\$25.06	\$4,343.73	\$52,124.76

**RECEPTIONIST/OFFICE ASSISTANT WITH 3% LONGEVITY**

STEP	HOURLY	MONTHLY	YEARLY
A	\$22.13	\$3,835.87	\$46,030.44
B	\$23.30	\$4,038.67	\$48,464.04
C	\$24.52	\$4,250.13	\$51,001.56
D	\$25.81	\$4,473.73	\$53,684.76

Longevity steps are 1%, 2%, 3%, 4% or 5% more then the Base Rates

**RECEPTIONIST/OFFICE ASSISTANT WITH 1% LONGEVITY**

STEP	HOURLY	MONTHLY	YEARLY
A	\$21.70	\$3,761.33	\$45,135.96
B	\$22.85	\$3,960.67	\$47,528.04
C	\$24.05	\$4,168.67	\$50,024.04
D	\$25.31	\$4,387.07	\$52,644.84

**RECEPTIONIST/OFFICE ASSISTANT WITH 4% LONGEVITY**

STEP	HOURLY	MONTHLY	YEARLY
A	\$22.35	\$3,874.00	\$46,488.00
B	\$23.52	\$4,076.80	\$48,921.60
C	\$24.76	\$4,291.73	\$51,500.76
D	\$26.06	\$4,517.07	\$54,204.84

**RECEPTIONIST/OFFICE ASSISTANT WITH 2% LONGEVITY**

STEP	HOURLY	MONTHLY	YEARLY
A	\$21.92	\$3,799.47	\$45,593.64
B	\$23.07	\$3,998.80	\$47,985.60
C	\$24.29	\$4,210.27	\$50,523.24
D	\$25.56	\$4,430.40	\$53,164.80

**RECEPTIONIST/OFFICE ASSISTANT WITH 5% LONGEVITY**

STEP	HOURLY	MONTHLY	YEARLY
A	\$22.56	\$3,910.40	\$46,924.80
B	\$23.75	\$4,116.67	\$49,400.04
C	\$25.00	\$4,333.33	\$51,999.96
D	\$26.31	\$4,560.40	\$54,724.80



**To: Board of Directors**  
**From: Trent Williams, Division Chief**  
**Date: January 10, 2025**  
**Subject: Station 28- Stucco Repair**

Station 28 has stucco siding that has begun to crack and spall in recent years on the south side of the station.

The district reached out to 12 different companies in the greater Sacramento area and surrounding foothills. Of those companies, 4 agreed to come out for a walk through and only two companies submitted an estimate. Atlas Stucco and Heath Construction both submitted proposals with Heath construction being more than \$10,000 less with an estimate of \$19,400. Both companies advised there is already some visible damage to the plywood underneath and there would be additional costs once the old stucco is removed.

Heath Construction has completed multiple projects for the district in the past. The work has been of good quality, the costs competitive and the company easy to work with.

The staff would recommend the Board approve the repairs to Station 28 and authorize the Fire Chief to enter into a contract with Heath Construction for the repairs to the stucco and any additional repairs upon removing the stucco.

Attachments:  
Heath Construction Proposal

# Heath Construction & Development, Inc.

6069 Livingston Ln., Placerville, CA 95667 • 530-626-6886

Lic. # 485127

El Dorado County Fire Dept.  
3860 Ponderosa Rd.  
Shingle Springs, Ca. 95682

January 9, 2025  
Proposal #1640

Re: Repaire leaks & Stucco

## Proposal

We propose to demo area affected by leaks and delaminating stucco approx. 23ftX24ft. Our proposal includes the following:

1. Remove stucco and dispose at land fill.
2. Wall will be related to local and county codes, after inspection a scratch coat of cement Omega super cement will be applied.
3. After cement coat has cured a brown coat of cement will be applied
4. The final coat of finish will be applied after brown coat has cured and dried.
5. All debris will be removed and disposed of.

Total: \$19,400.00

\*\*\*\*This bid does not contain any unforeseen dry rot behind existing stucco. Any dry rot will be billed time & material.

Respectfully Submitted,

John Heath



# El Dorado County Fire Protection District

December 2024

## Run Statistics – Engines & Medics



### Engine Companies:

Engine 17: 102

Engine 19: 59

Engine 25: 265

Engine 28: 123

Engine 72: 42

**Total Responses: 591**

### Medic Units:

Medic 17: 234

Medic 19: 251

Medic 25: 248

Medic 28: 305

Medic 49: 290

**Total Responses: 1,328**

### Total Responses Per Company 2024

Engine 17: 1,229

Engine 19: 817

Engine 25: 3,320

Engine 28: 1,521

Engine 72: 535

**Total Responses: 7,422**

Medic 17: 2,497

Medic 19: 2,455

Medic 25: 3,496

Medic 28: 3,177

Medic 49: 3,282

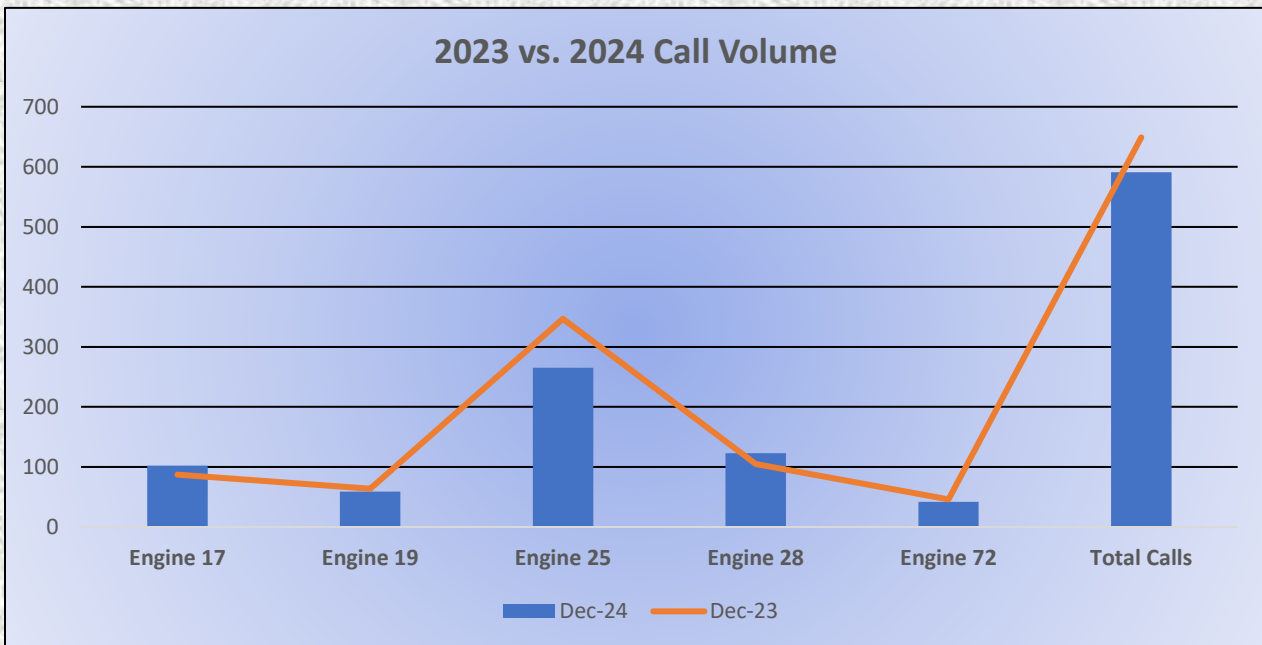
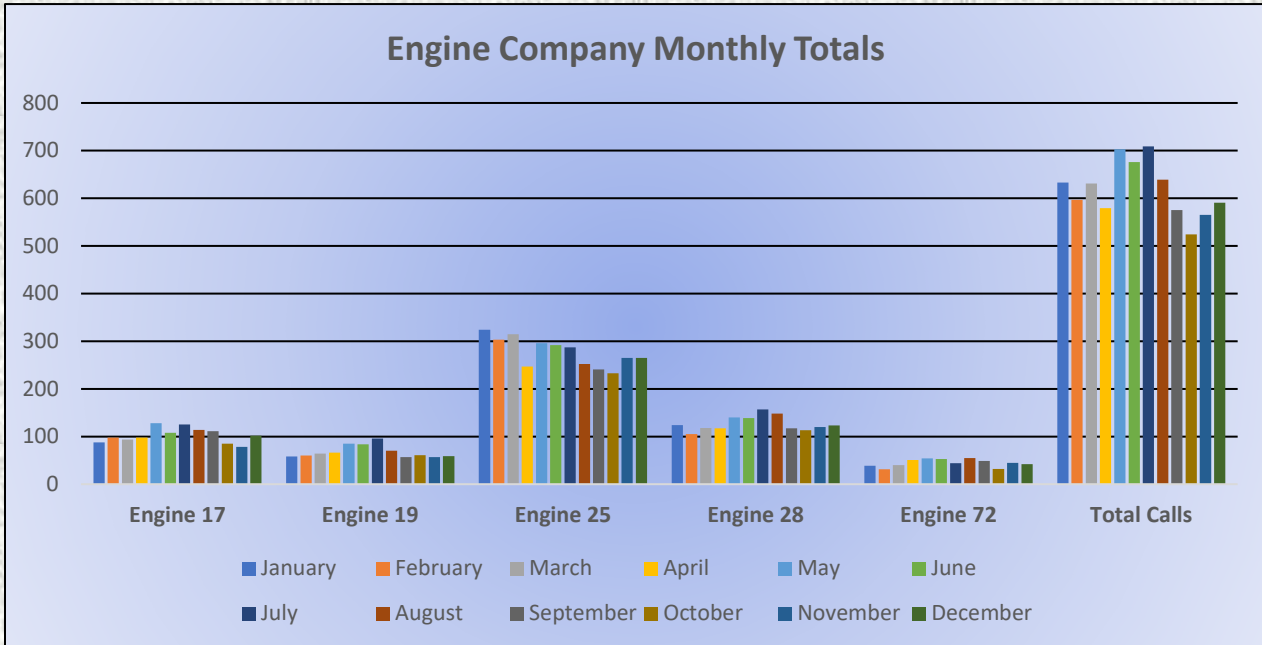
**Total Responses: 14,907**





# El Dorado County Fire Protection District

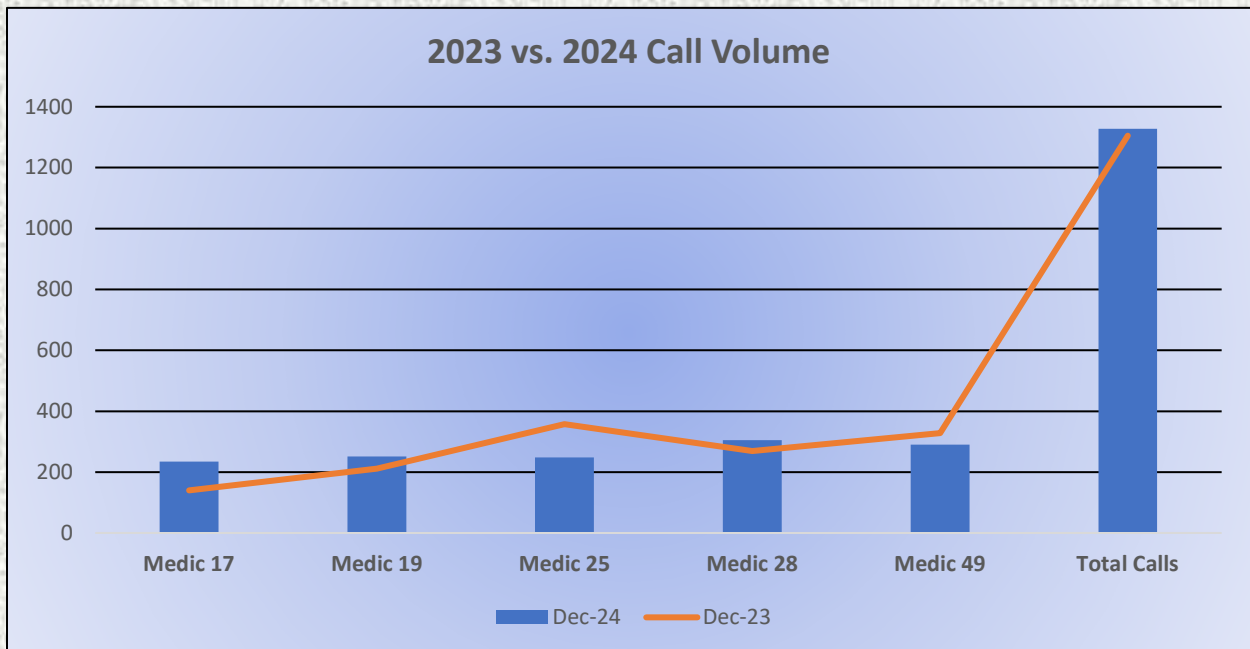
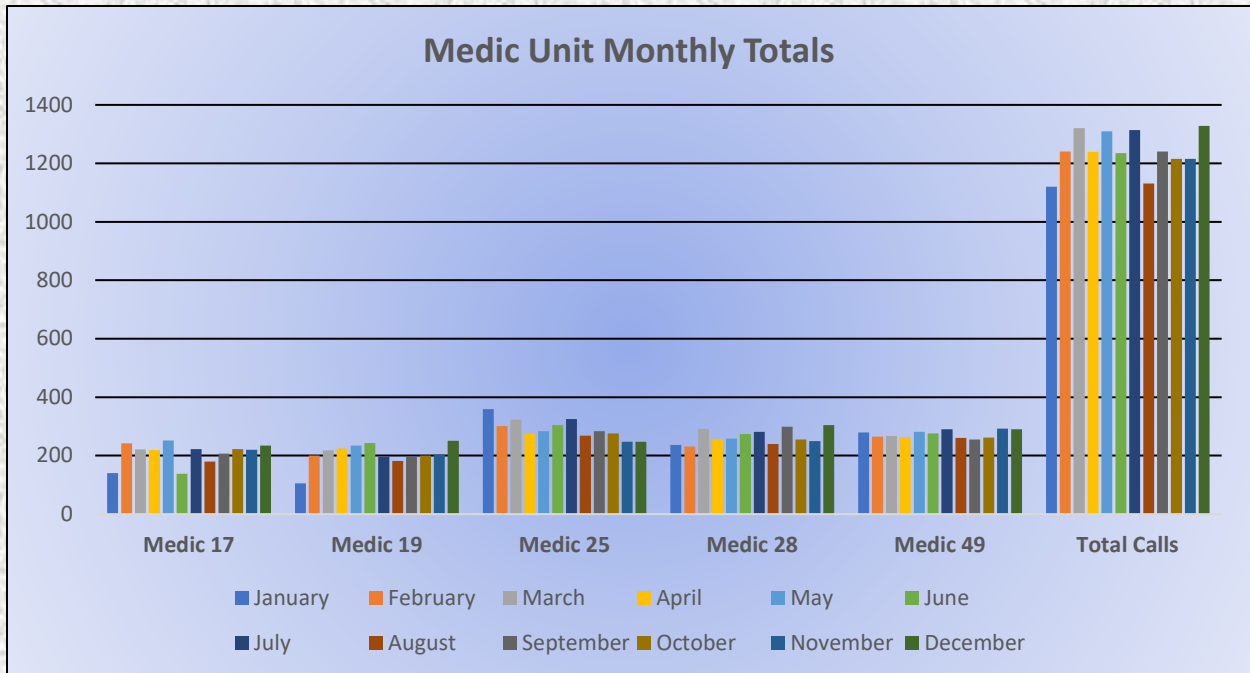
## Monthly Run Statistics and Yearly Comparison December 2024 Engine Companies and Medic Units





# El Dorado County Fire Protection District

## Monthly Run Statistics and Yearly Comparison December 2024 Engine Companies and Medic Units





# El Dorado County Fire Protection District

## Monthly Run Statistics and Yearly Comparison December 2024



December 1 - December 31, 2024

YTD January 1 - December 31

Lifetime Since June 2021

CA - El Dorado County Fire Protection District  
Safety Cloud® Report

### Alert Totals

Drivers Alerted

**1,306**

YTD 5,596  
Lifetime 44,822

R2R Alerts sent

**0**

YTD 0  
Lifetime 0

R2R Alerts Received

**0**

YTD 0  
Lifetime 0

### Incident Totals

Total Incidents

**121**

YTD 414  
Lifetime 1,125

Average Time On-Scene

**21.1 min**

YTD 20.1 min  
Lifetime 80.7 min

### Run Totals

Total Runs

**322**

YTD 1,024  
Lifetime 3,290

Total Responding Time

**1,369 min**

YTD 4,482 min  
Lifetime 13,750 min

Average Time-to-Scene

**4.3 min**

YTD 4.4 min  
Lifetime 4.2 min

#### Drivers Alerted

Total drivers alerted; based on HAAS Alert enabled applications.

#### Average Time On-Scene

Average time duration per incident.

#### R2R Alerts Sent

Total number of Responder-to-Responder Alerts sent to nearby emergency vehicles.

#### Total Runs

Total times a vehicle was dispatched to an incident with lights engaged for at least 1+ minute.

#### R2R Alerts Received

Total number of Responder-to-Responder Alerts received by your emergency vehicles.

#### Total Responding Time

Total time vehicles/apparatus spent traveling to dispatched calls with lights engaged.

#### Total Incidents

Total number of times at least one vehicle arrived on-scene with lights engaged for 2+ minutes.

#### Average Time-to-Scene

Average time it took for dispatched vehicle to arrive on-scene.



## El Dorado County Fire Protection District



### *Station 25 Run Statistics December 2024*

**ENGINE 25:** 265 Total Calls

Medical Aid- 195

Fire- 8

Traffic Collision- 16

Public Assist - 21

Misc. – 10

Move/Cover– 2

**Total Calls 2024: 3,320**

**MEDIC 25:** 248 Total Calls

Medical Aid- 224

Fire- 4

Traffic Collision- 21

Transfer 11

Misc.- 2

Move/Cover – 22

**Total Calls 2024: 3,496**





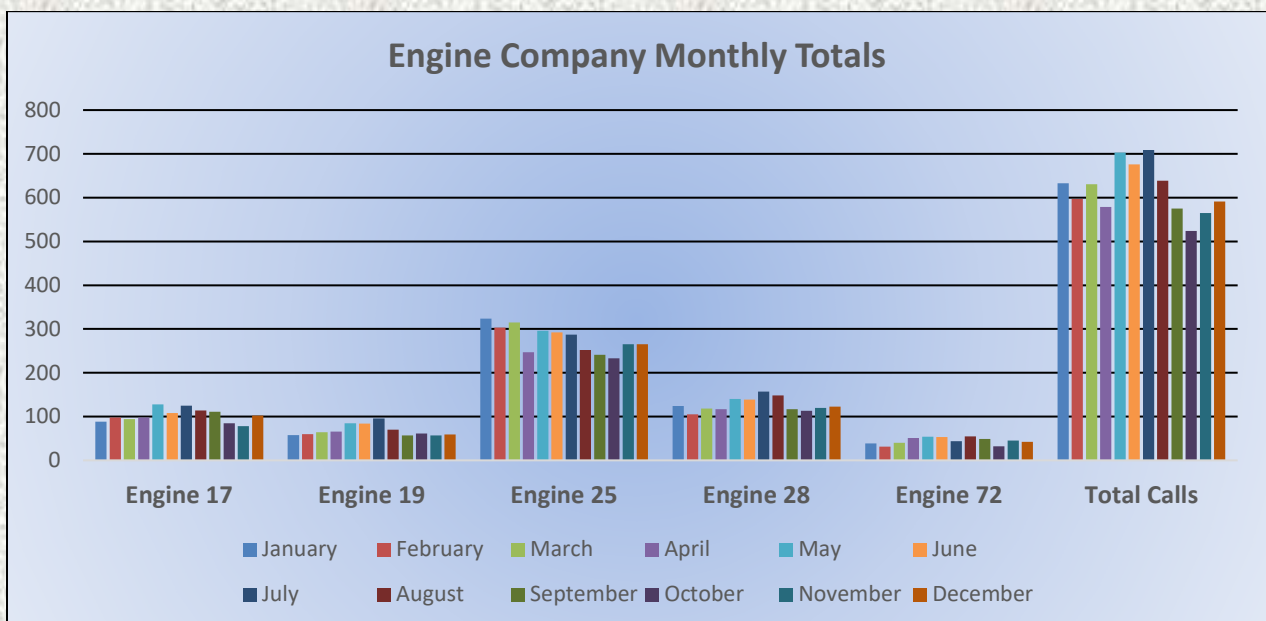
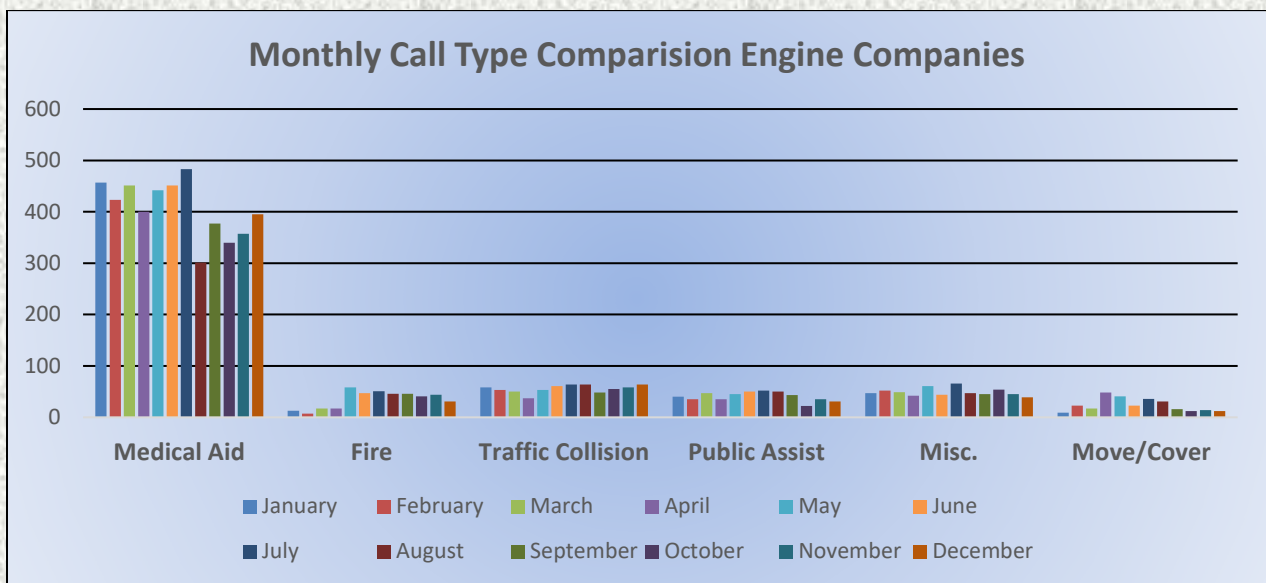


# El Dorado County Fire Protection District



## Monthly Run Statistics and Call Break Down December 2024 Engine Companies and Medic Units

Total Responses for Engine Companies: 591

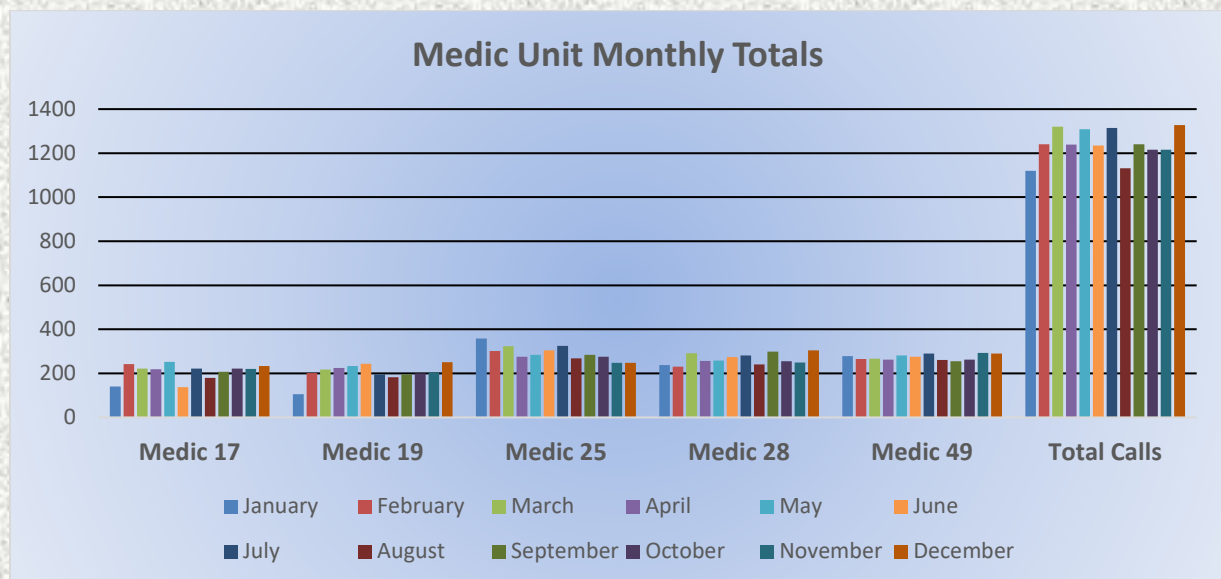
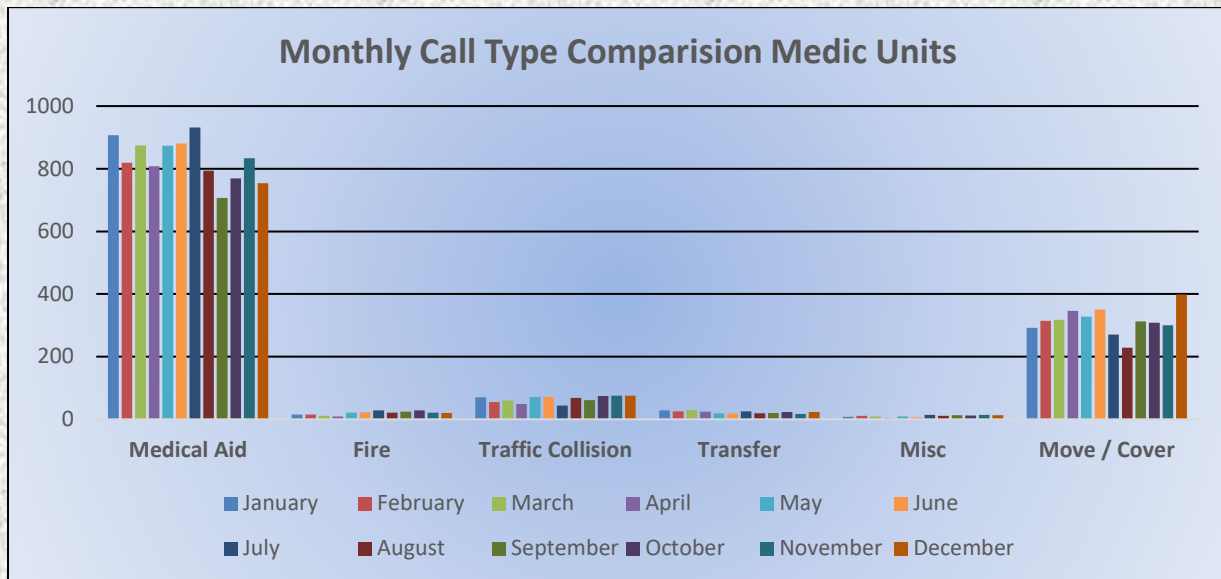




# El Dorado County Fire Protection District

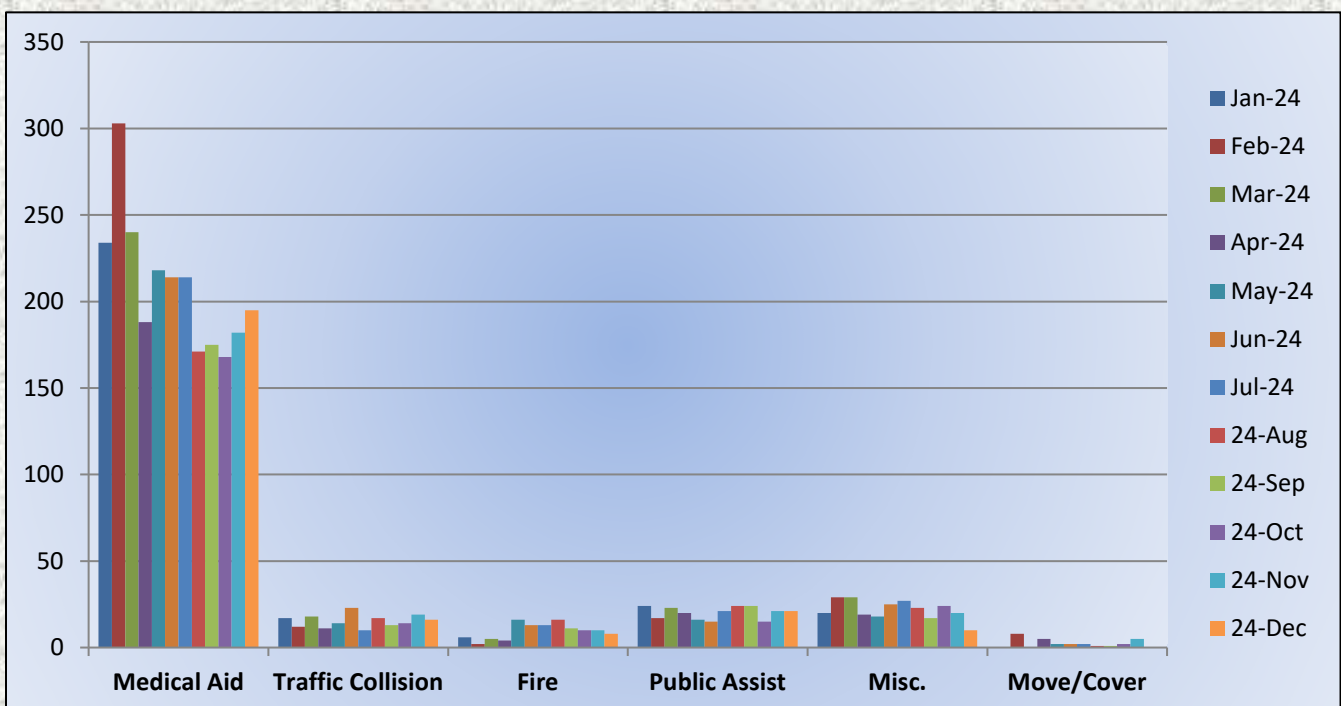
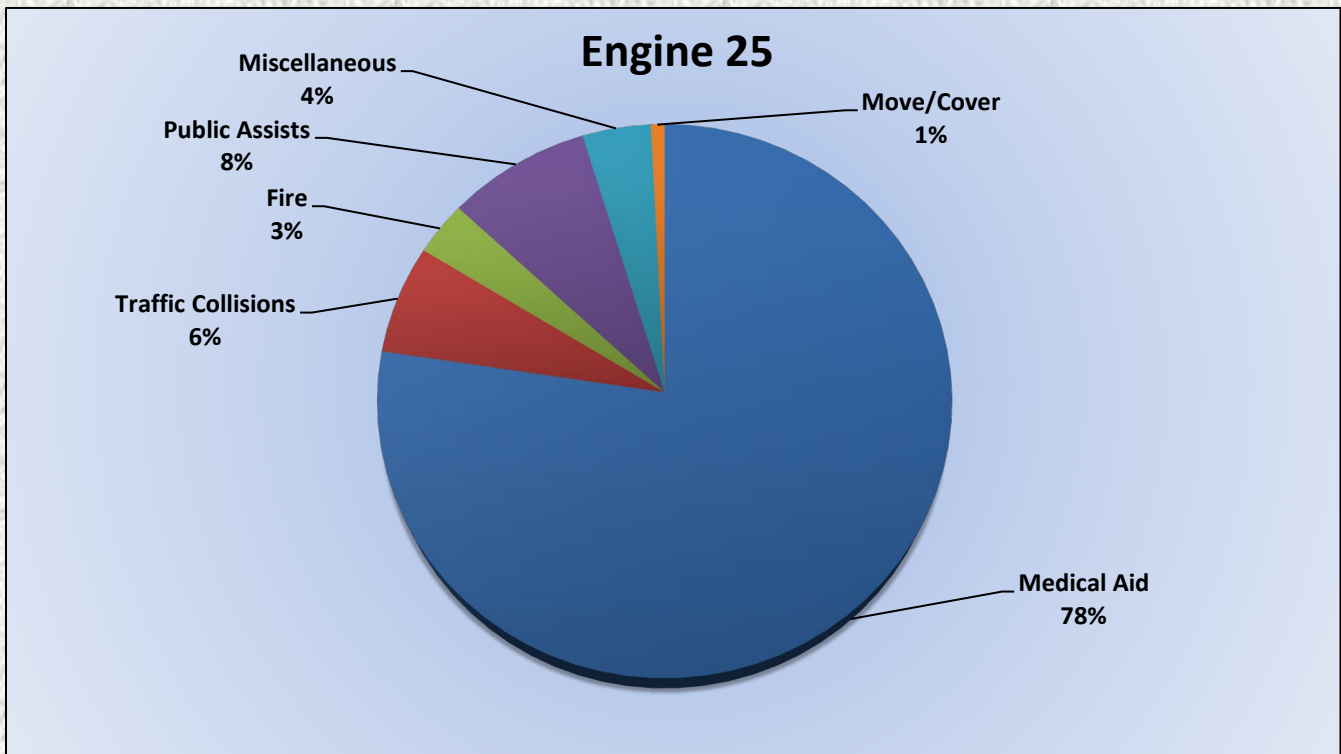


Total Responses for Medic Units: 1,328



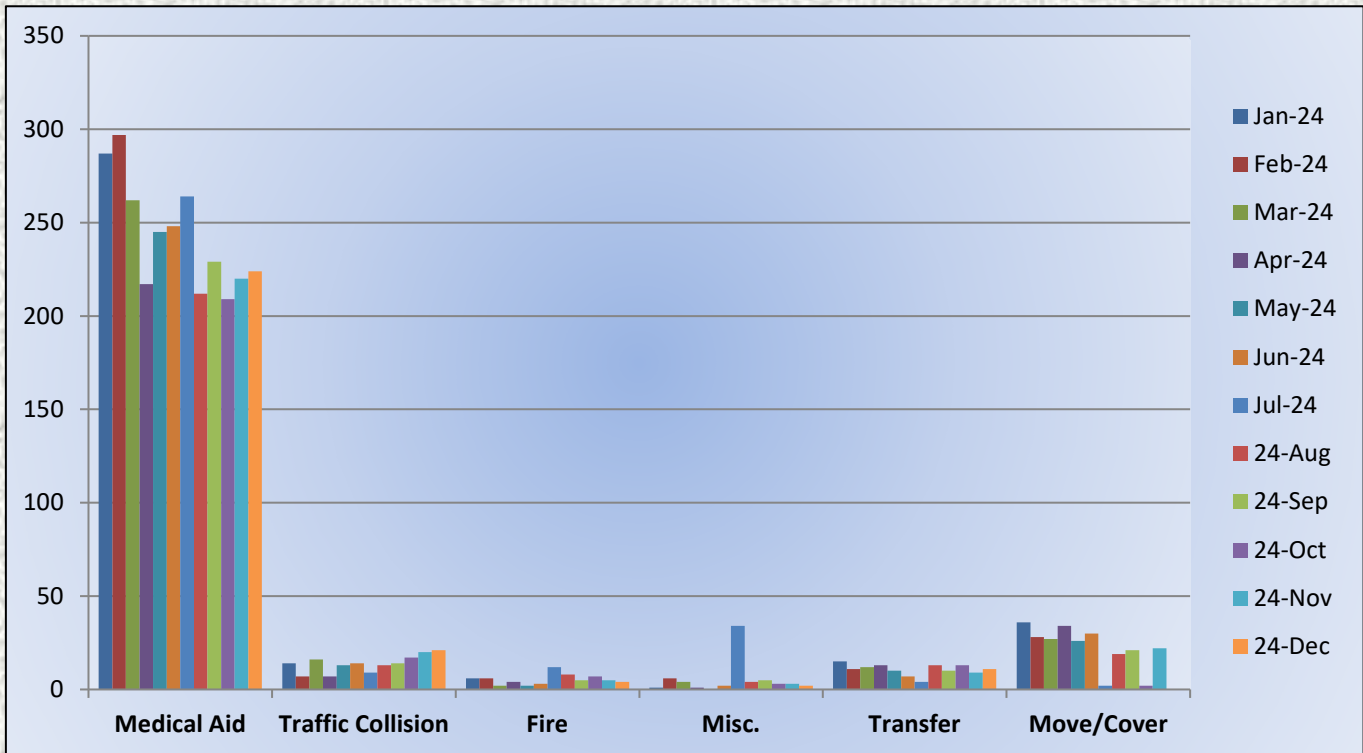
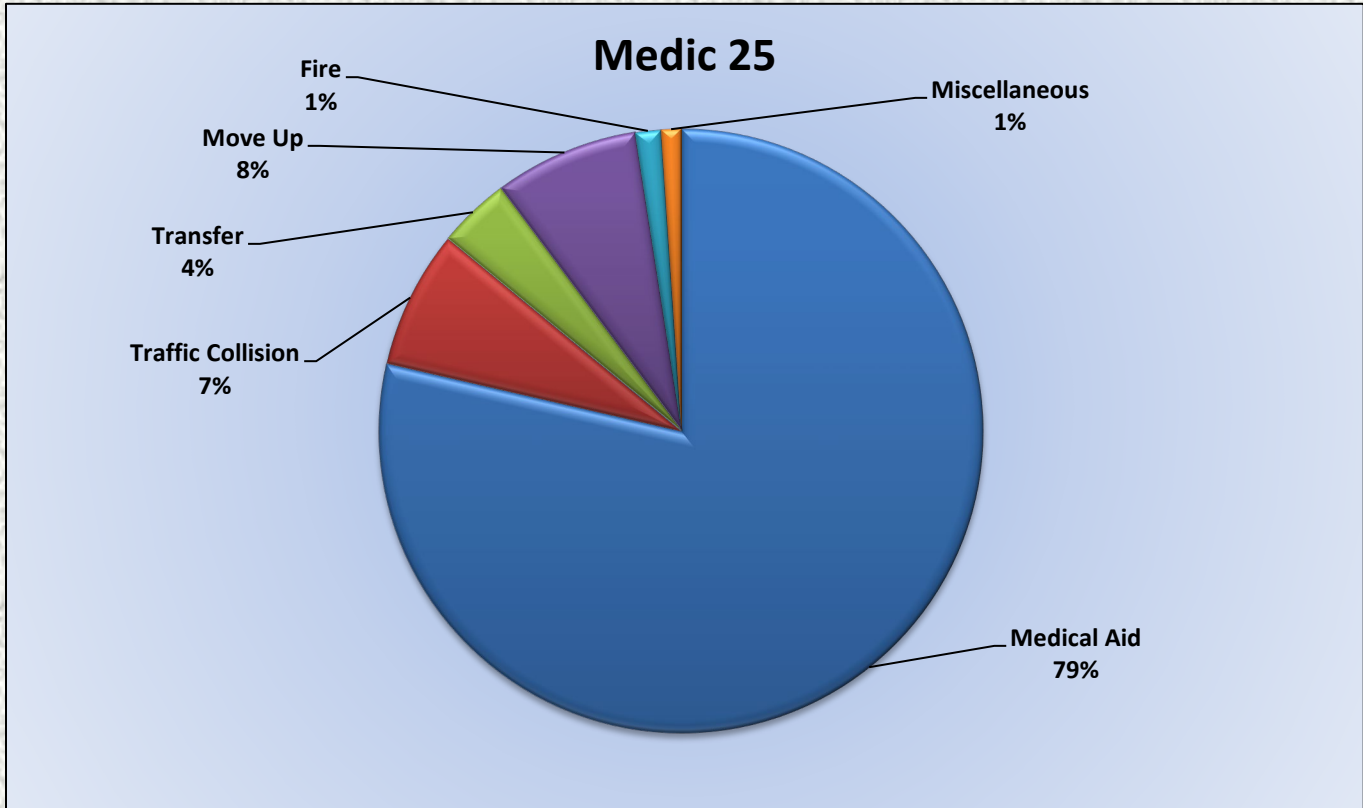


## Engine 25 Call Volume Breakdown December 2024





# Medic 25 Call Volume Breakdown December 2024





## El Dorado County Fire Protection District

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### Station 17 Run Review December 2024

**ENGINE 17:** 102 Total Calls

Medical Aid- 73

Fire- 6

Traffic Collision- 12

Public Assist- 5

Misc- 8

Move/Cover - 0

**MEDIC 17:** 234 Total Calls

Medical Aid- 107

Fire- 4

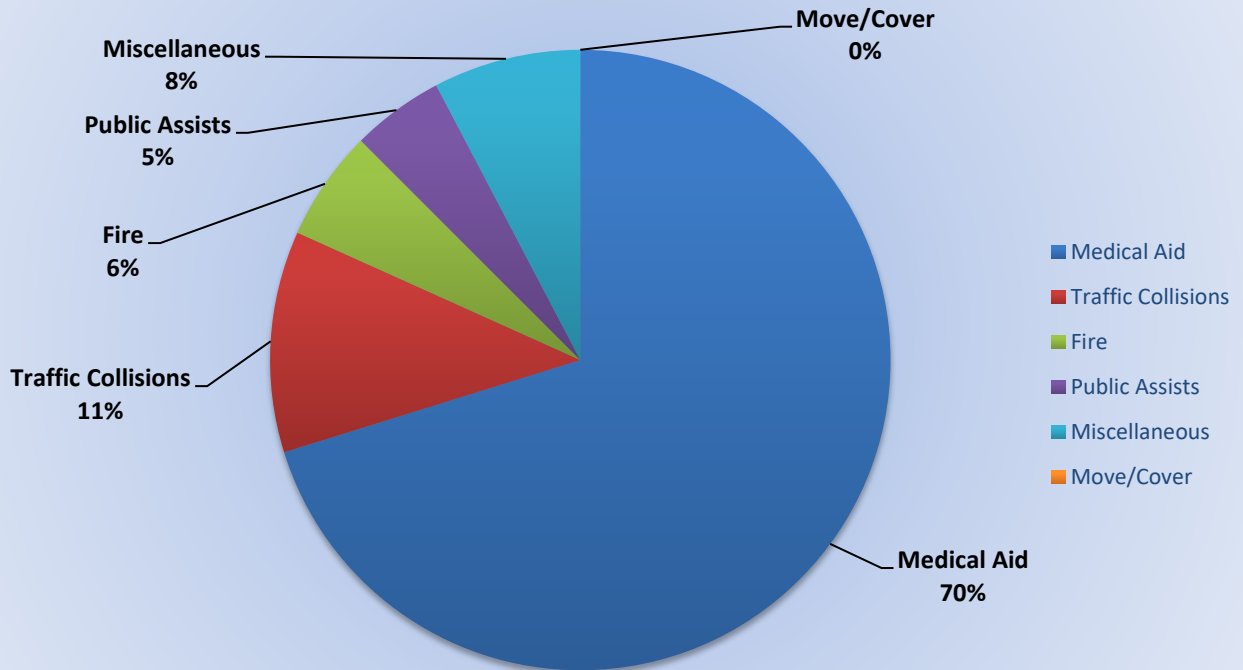
Traffic Collision- 11

Transfer- 4

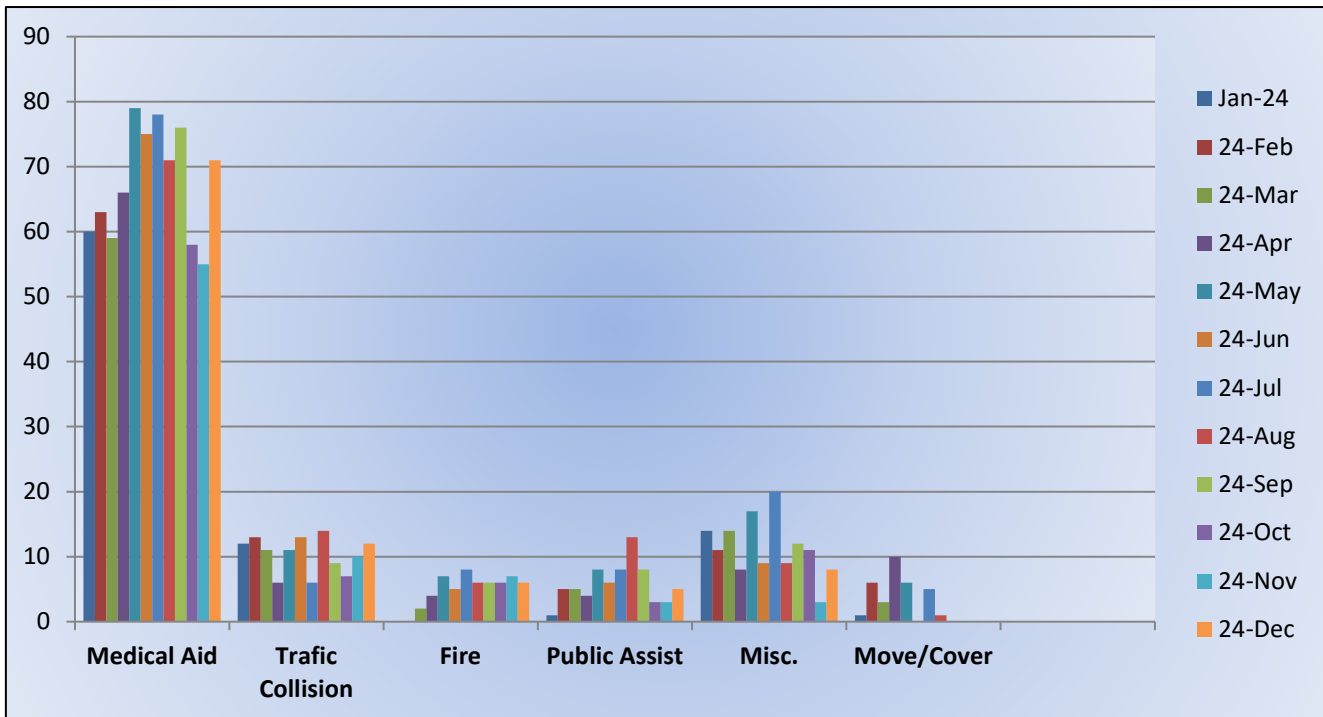
Misc- 0

Move/Cover – 112

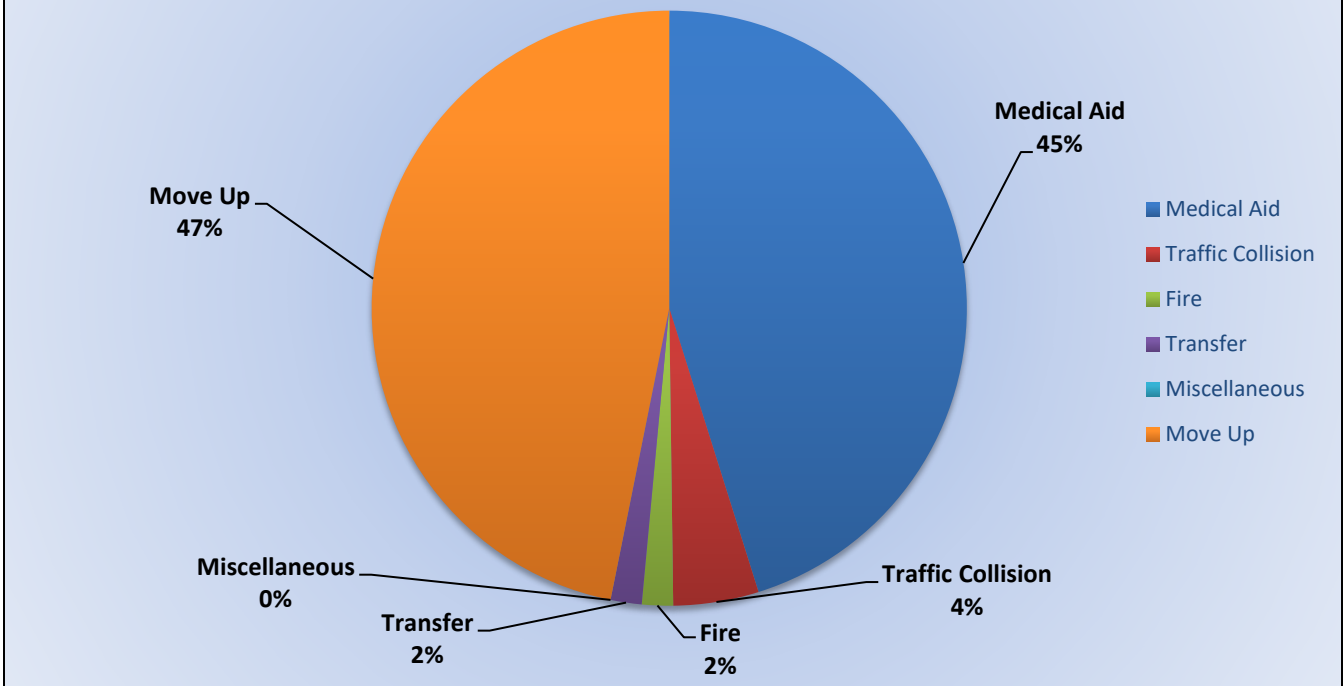
### Response Breakdown



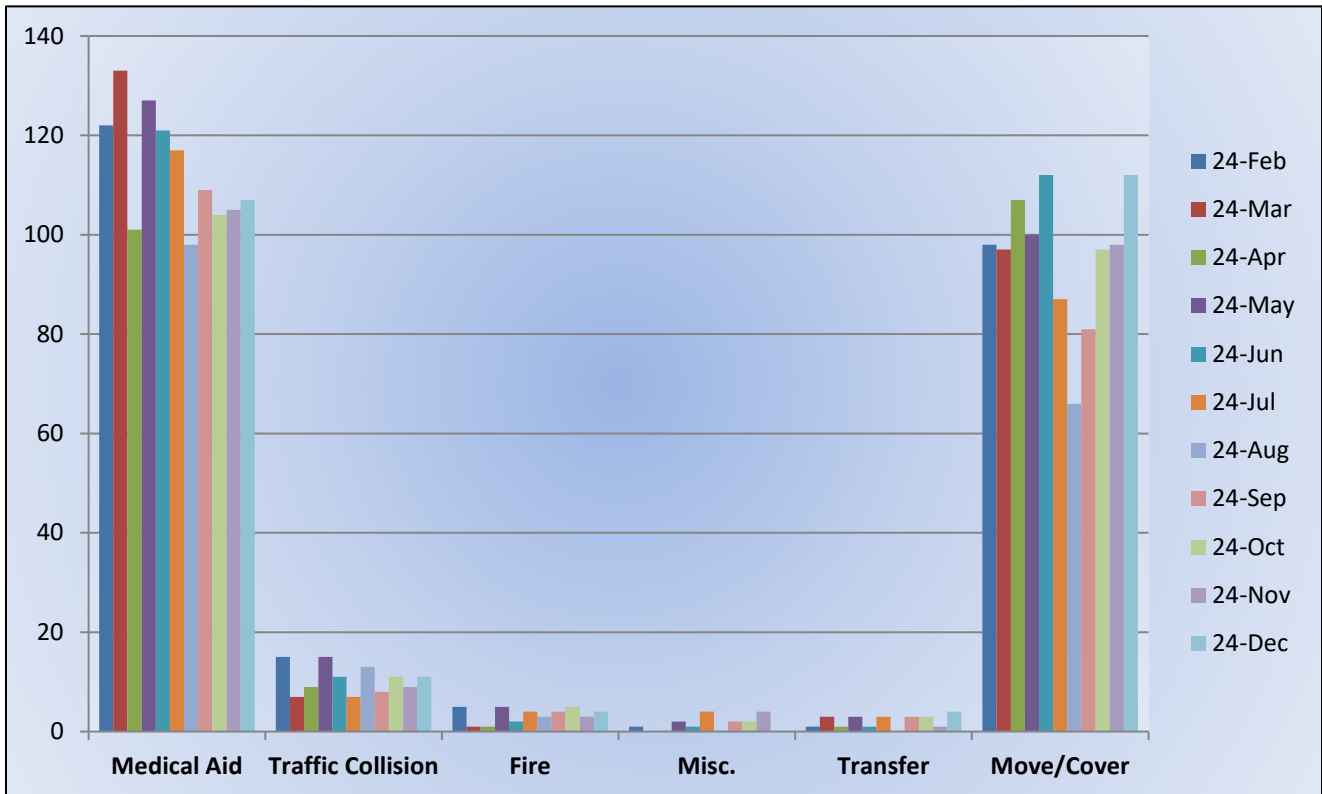
### E17 Monthly Statistics Comparison



### Response Breakdown



### M17 Monthly Statistics Comparison





## El Dorado County Fire Protection District

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### Station 19 Run Review December 2024

#### **ENGINE 19:** 59 Total Calls

Medical Aid- 27

Fire- 10

Traffic Collision- 8

Public Assist- 7

Misc- 4

Move/Cover -3

#### **MEDIC 19:** 251 Total Calls

Medical Aid- 102

Fire- 6

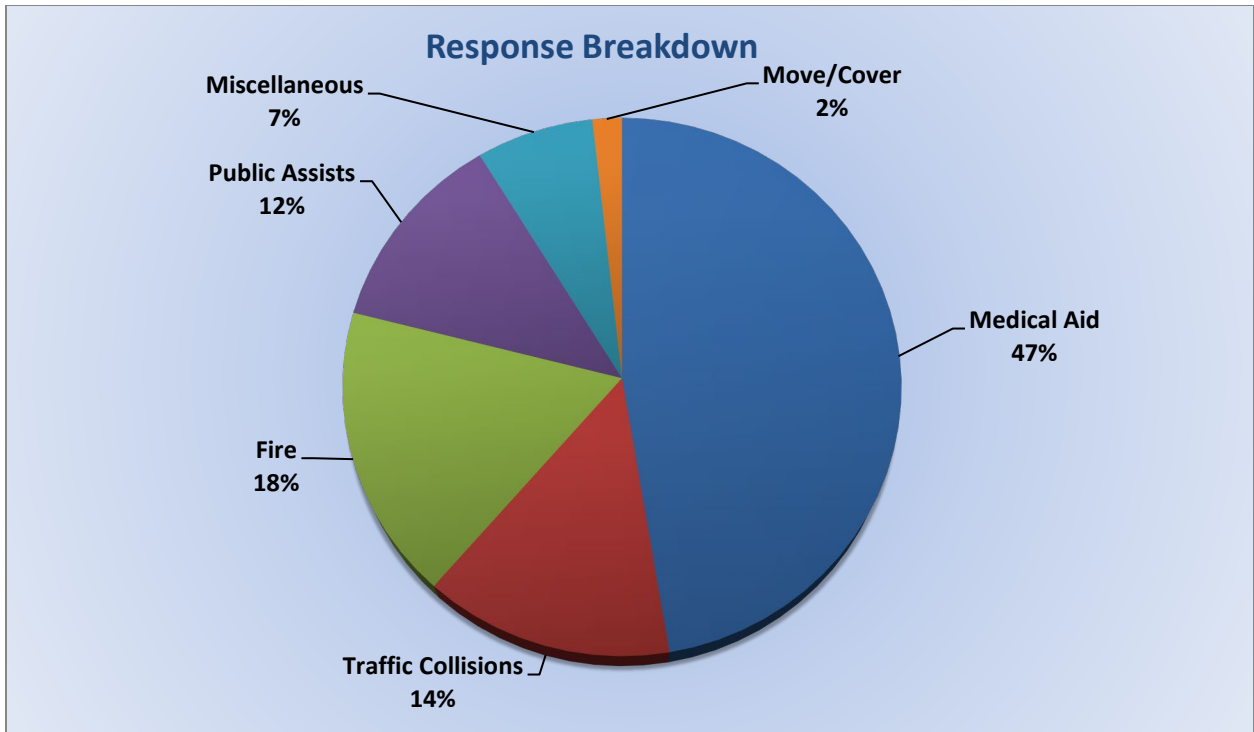
Traffic Collision- 12

Transfer- 1

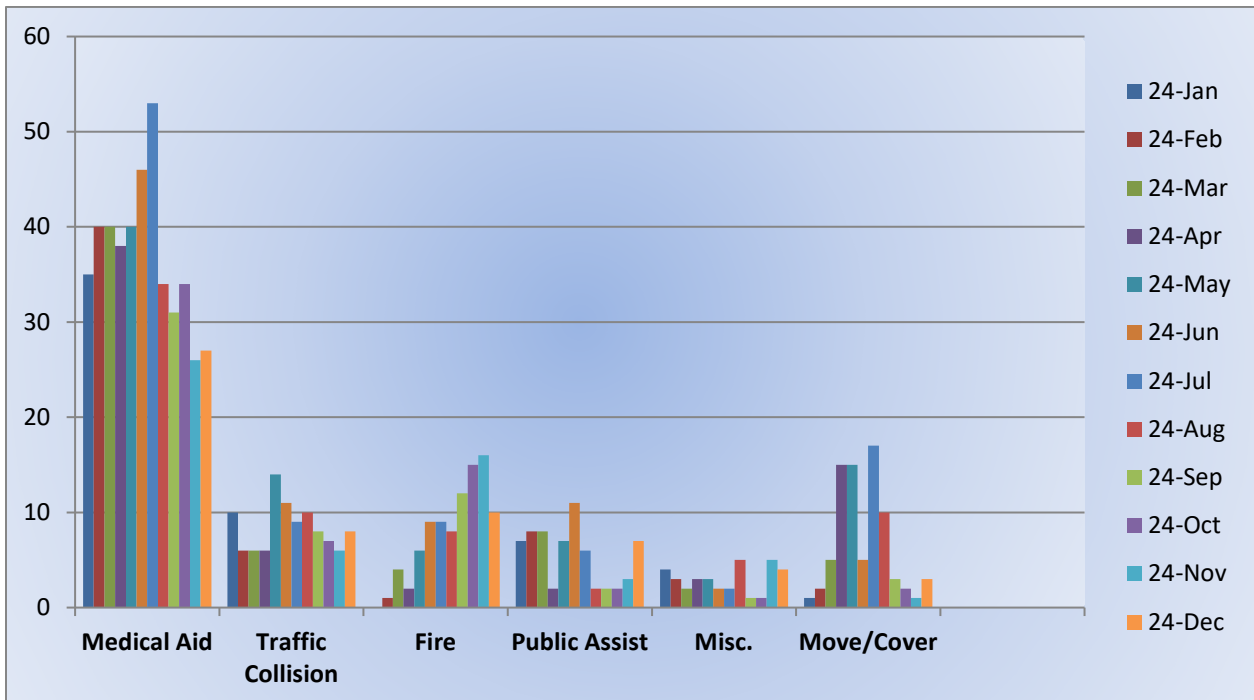
Misc- 3

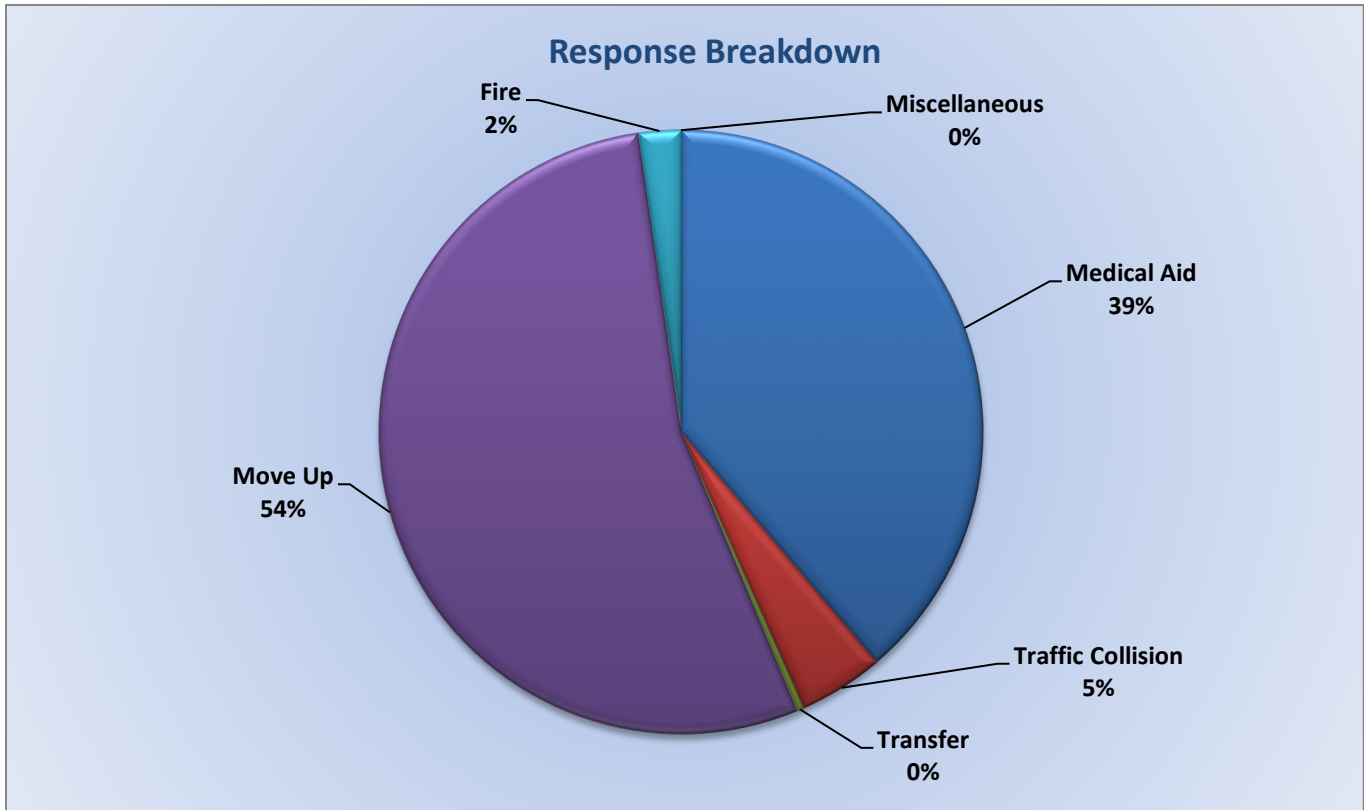
Move/Cover - 142



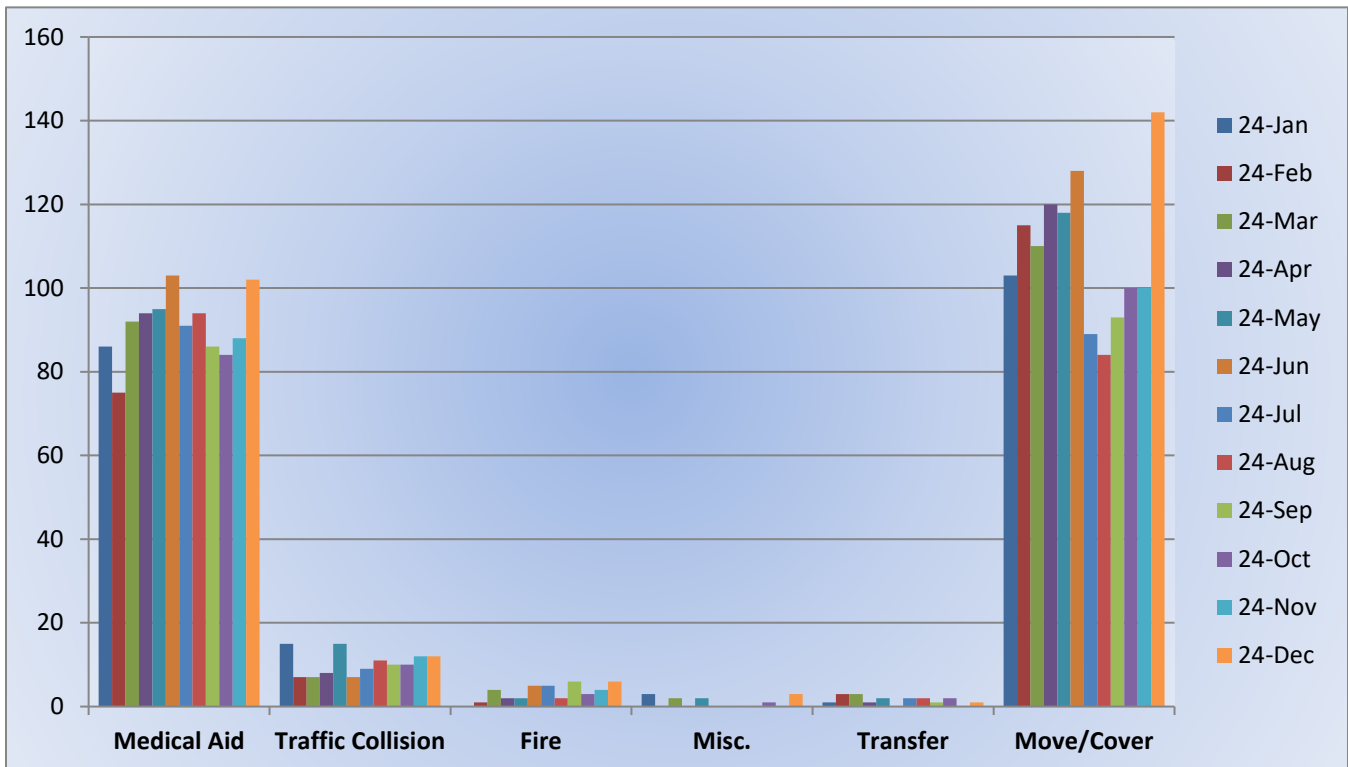


### E19 Monthly Statistics Comparison





### M19 Monthly Statistics Comparison





## El Dorado County Fire Protection District

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### Station 25 Run Review December 2024

#### **ENGINE 25:** 265 Total Calls

Medical Aid- 195

Fire- 8

Traffic Collision- 16

Public Assist- 21

Misc- 10

Move/Cover- 2

#### **MEDIC 25:** 248 Total Calls

Medical Aid- 224

Fire- 4

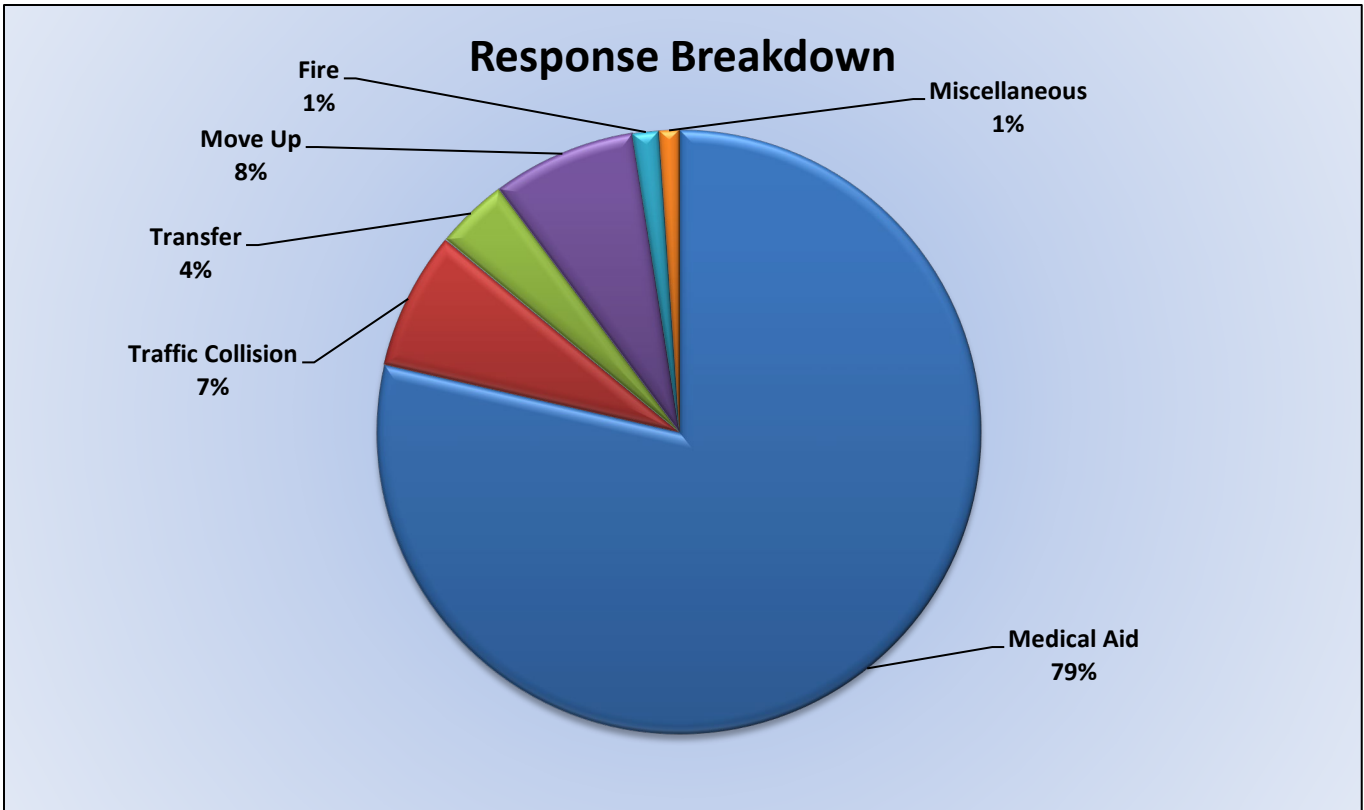
Traffic Collision- 21

Transfer- 11

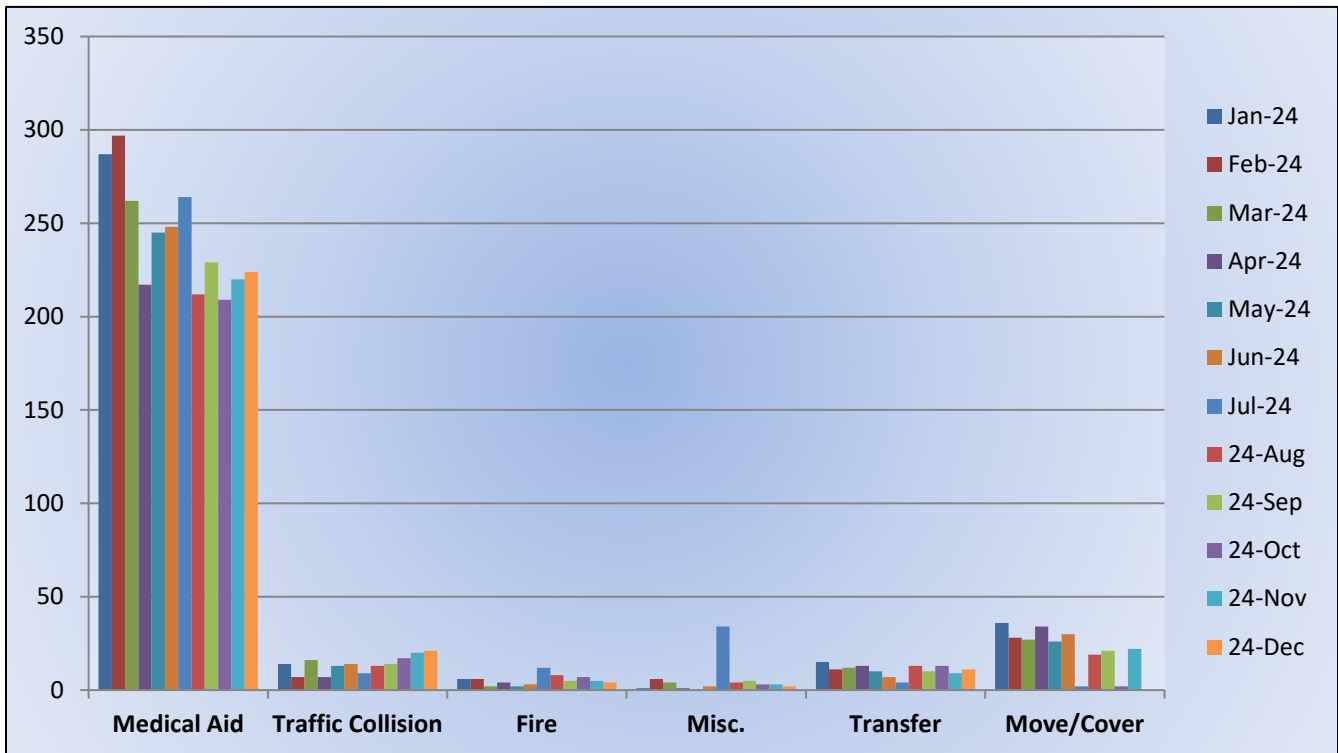
Misc- 2

Move/Cover - 22





### M25 Monthly Statistics Comparison





## El Dorado County Fire Protection District

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### Station 28 Run Review December 2024

#### **ENGINE 28:** 123 Total Calls

Medical Aid - 74

Fire - 4

Traffic Collision - 22

Public Assist - 3

Misc - 13

Move/Cover – 7

#### **MEDIC 28:** 305 Total Calls

Medical Aid- 213

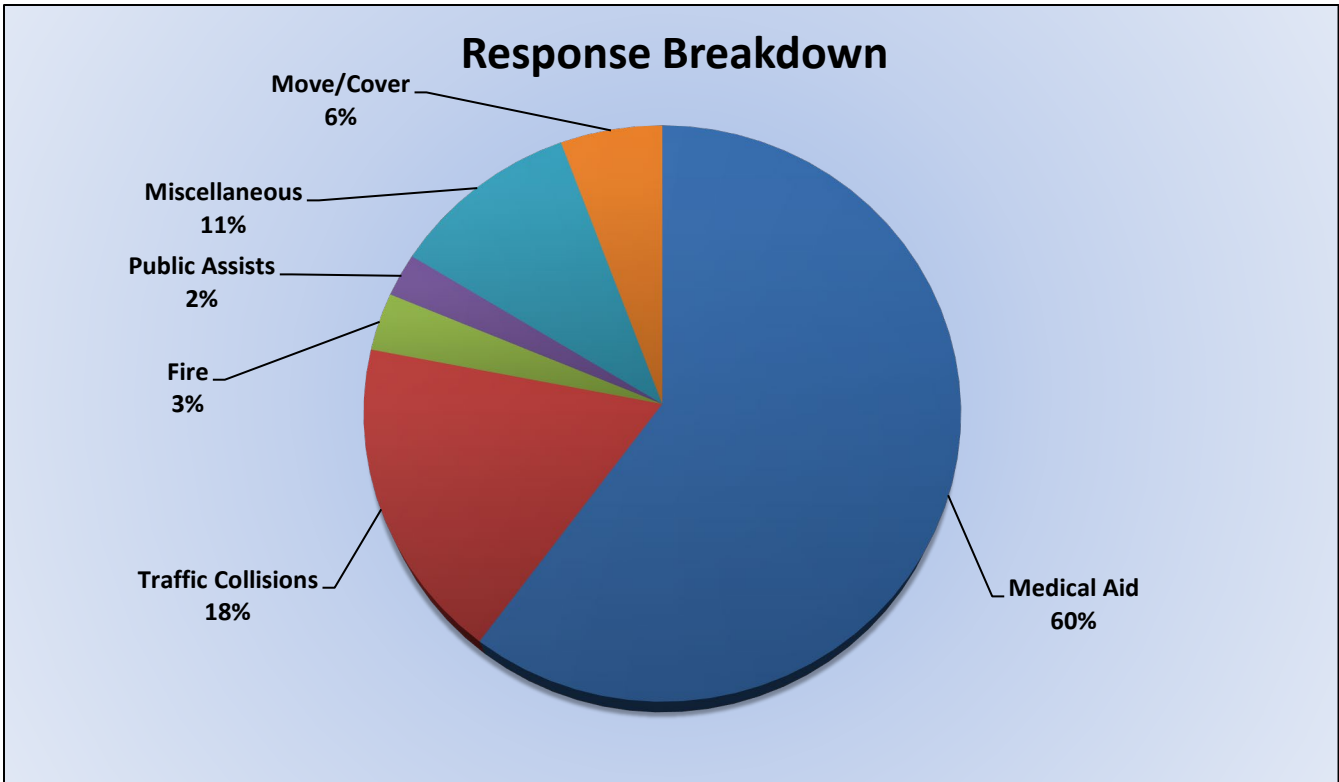
Fire- 3

Traffic Collision- 17

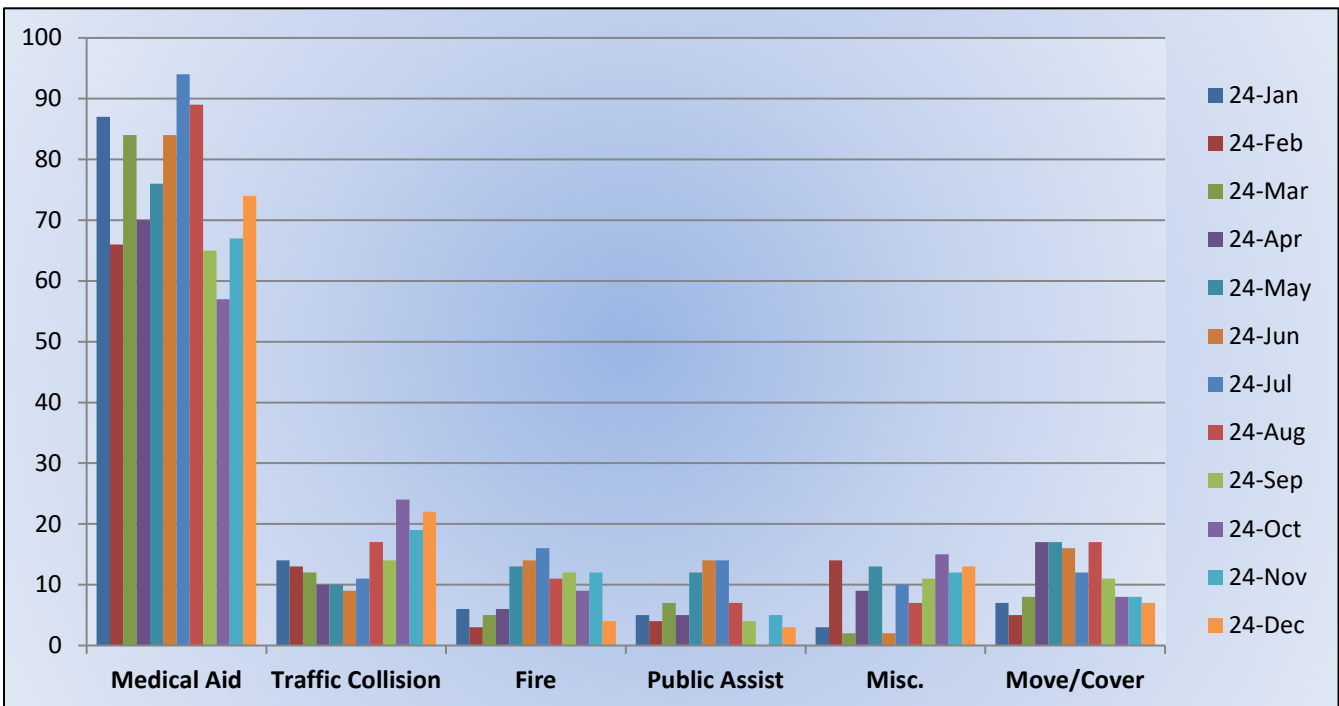
Transfer- 3

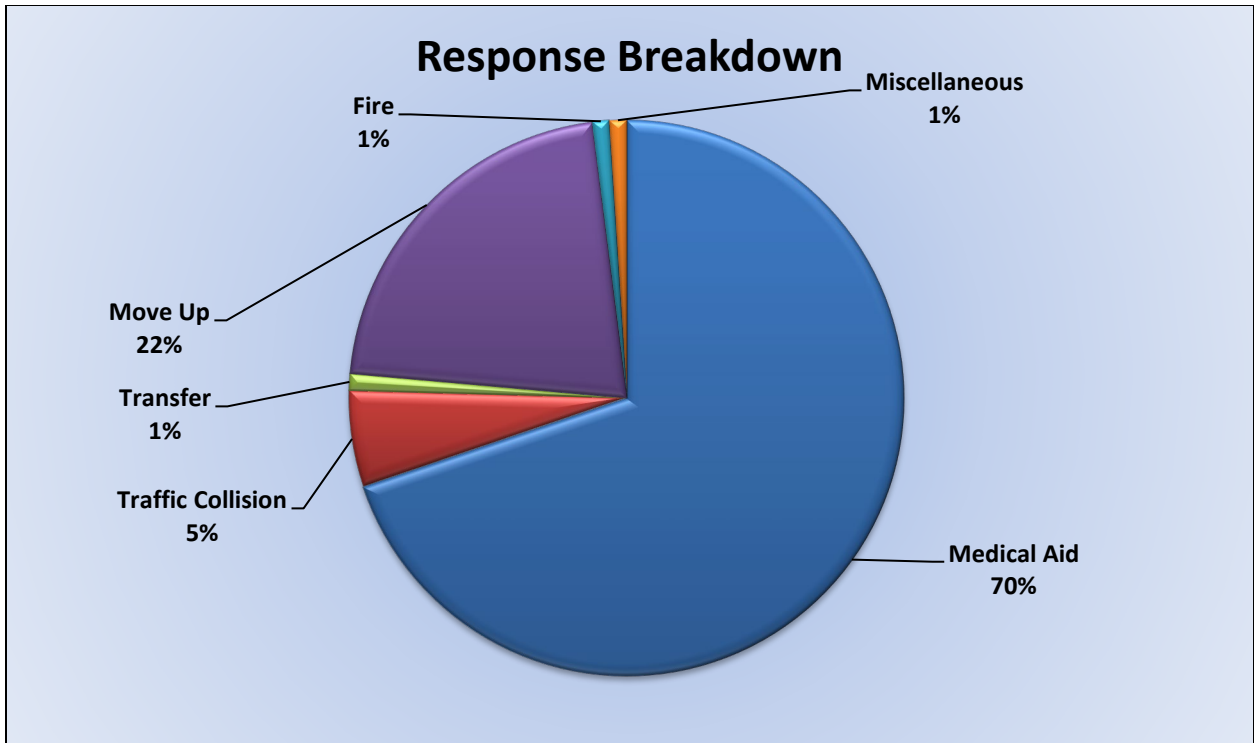
Misc- 3

Move/Cover – 66

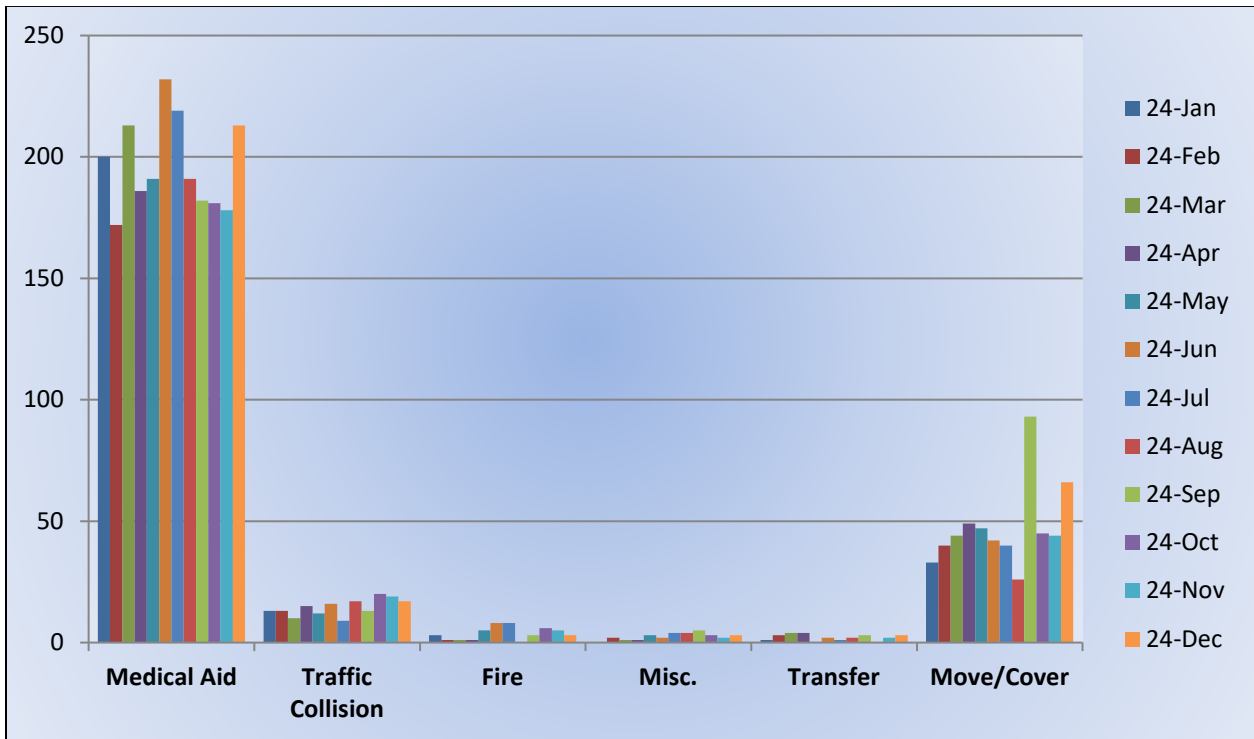


### E28 Monthly Statistics Comparison





### M28 Monthly Statistics Comparison







El Dorado County Fire Protection District

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## Station 72 and Medic 49 Run Review December 2024

**ENGINE 72:** Total Calls 42

Medical Aid – 26

Fire – 3

Traffic Collision – 7

Public Assist – 2

Misc – 4

Move/Cover – 0

**MEDIC 49:** Total Calls 290

Medical Aid – 208

Fire – 3

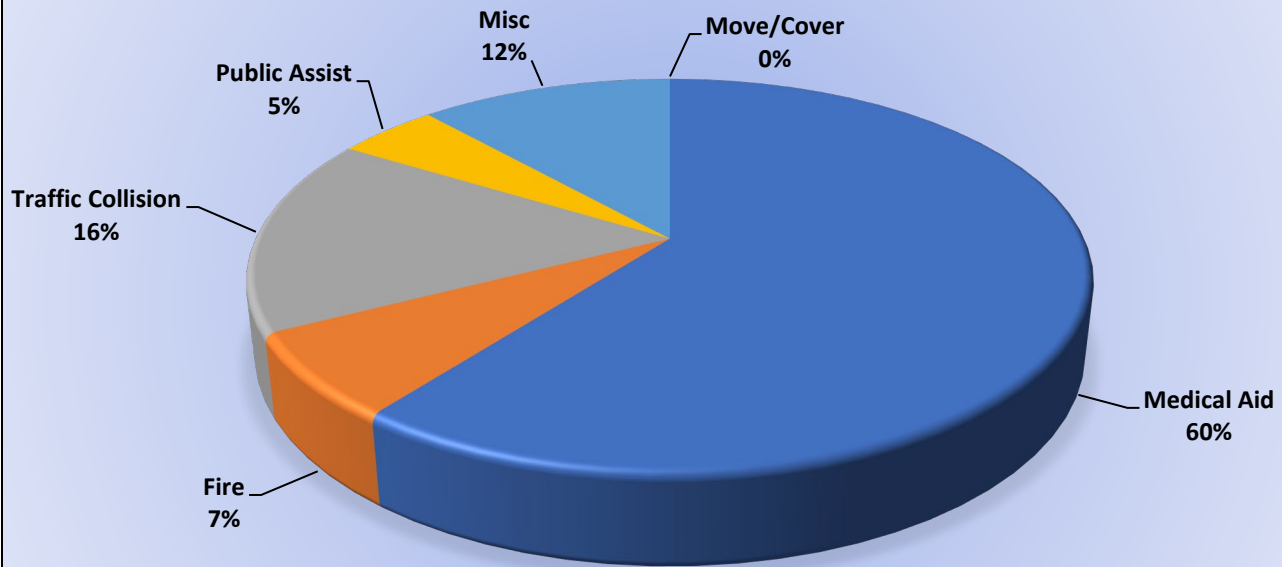
Traffic Collision – 14

Transfer – 4

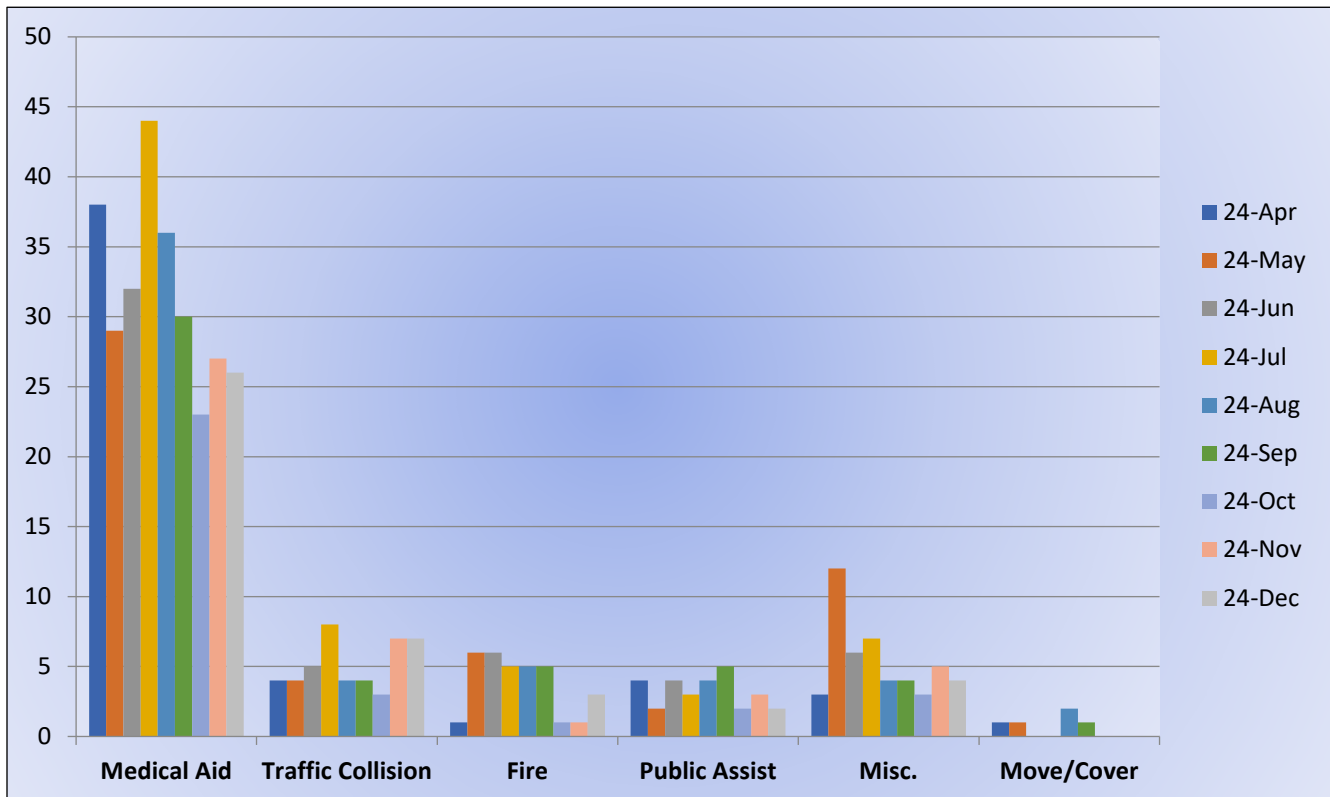
Misc – 5

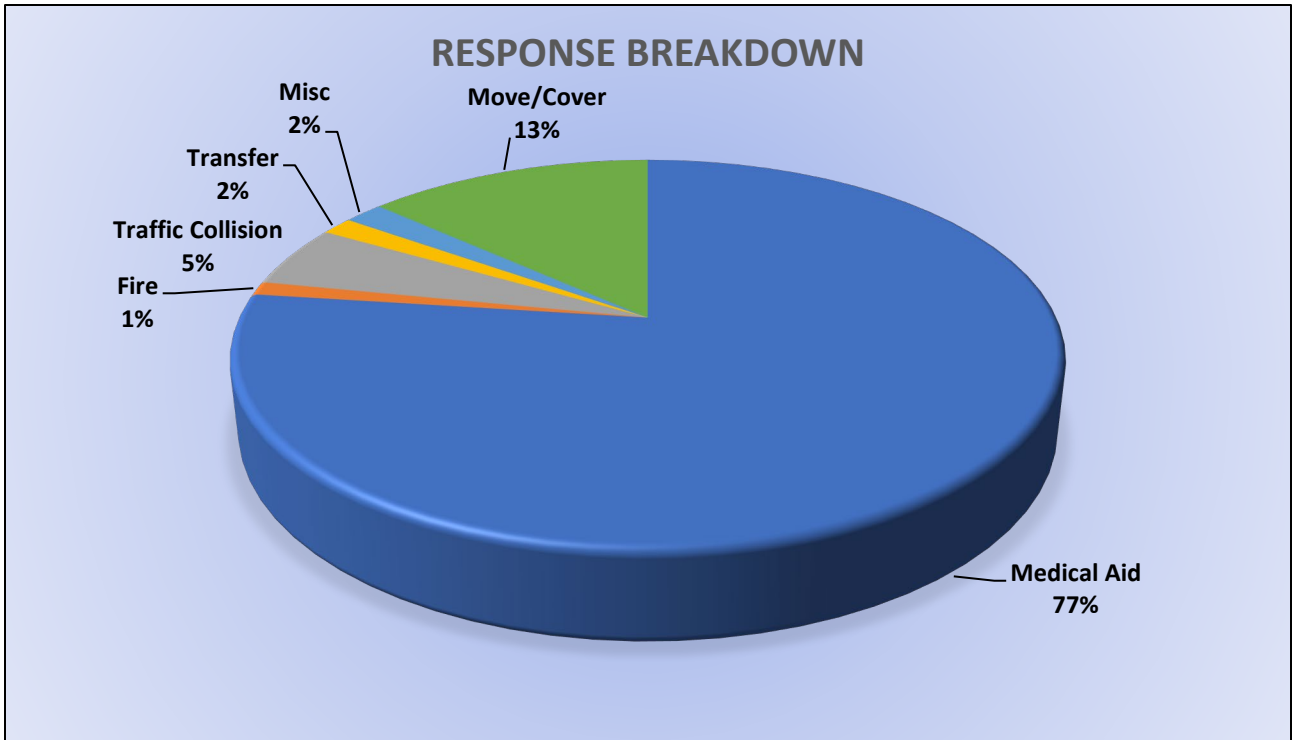
Move/Cover – 56

### RESPONSE BREAKDOWN

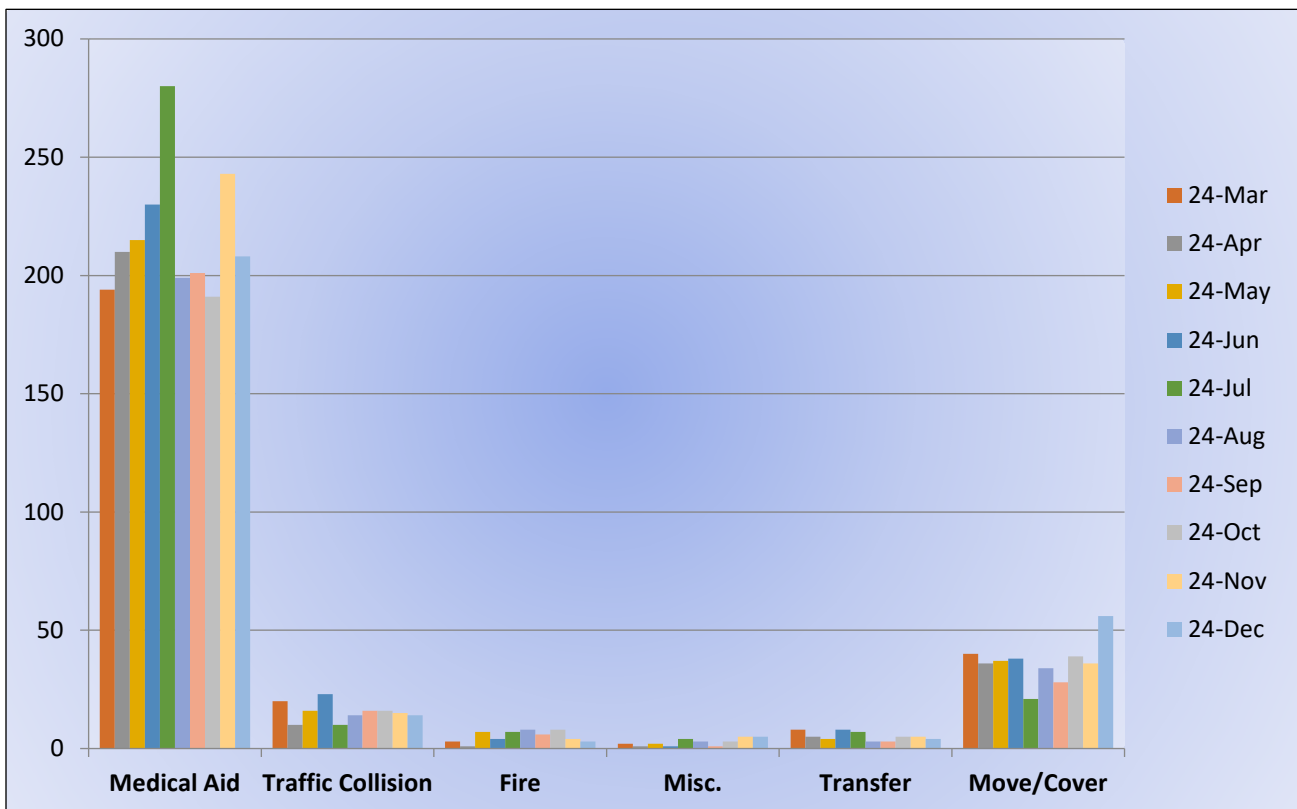


### E72 Monthly Statistics Comparison





### M49 Monthly Statistics Comparison





PO Box 1996  
Placerville, CA 95667  
530-642-9984  
marshallfound.org

December 19, 2024

Mr. Tim Cordero  
PO Box 807  
Camino, CA 95709-0807

Dear Tim,

Thank you for your gift-in-kind donation of Ride to School in a Fire Truck for our 50th Anniversary Gala. Your support helps make this celebratory event possible, and we are deeply grateful for your commitment to improving healthcare in our community.

Marshall Foundation for Community Health is a nonprofit corporation organized for charitable purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code. Our Federal Tax ID number is 23-7419011. Please be advised it is the donor's responsibility to value an in-kind gift per Internal Revenue Service Regulations and no goods or services were exchanged for your gift. Please consult your tax advisor for deductibility.

Your partnership is invaluable, and your generosity reflects your dedication to ensuring a happy and healthier future for the people and community we serve.

Thank you for your generosity and support.

Warmly,

A handwritten signature in blue ink that reads "Mindy Danovaro".

Mindy Danovaro  
Executive Director

MD/st

