**EL DORADO COUNTY FIRE PROTECTION DISTRICT**

**BOARD MEETING**

**April 18, 2024**

1:00 P.M. Open Session

Join Zoom Meeting

<https://us02web.zoom.us/j/87155651808>

Meeting ID: 871 5565 1808

One tap mobile

1(669)444-9171

**Fire Chief, Tim Cordero**

**1:00 P.M. OPEN SESSION**

1. **CALL TO ORDER:**

Director Kaiserman called the meeting to order at 1:04 P.M

1. **ROLL CALL:**

Present: Kaiserman, Brunton, Edmiston, Gilchrest

Absent: Ogan

1. **PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited.

1. **APPROVE AGENDA:**

*It was moved by Director Gilchrest and seconded by Director Edmiston to approve the agenda as presented. The motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Edmiston, Gilchrest

Noes: None

Absent: Ogan

**5. CONSENT CALENDAR:**

(All items approved on a single vote except those pulled for individual

discussion and action).

1. Minutes: April 18, 2024 Regular Meeting

April 18, 2024 Joint Board Meeting

1. Claim Payments/Deposits:

District Claims:

$10,043.84

$757.80

$151,823.63

$15,170.35

$55,40.34

$300.00

$1,000,000.00

$11,654.58

$10,633.10

$111,330.88

$64,280.00

$4,502.00

Dist. Deposits:

$8,392.52

$9,511.38

$7,015.70

$7,210.15

$554.00

$4,615.50

$8,325.02

$11,614.64

*It was moved by Director Edmiston and seconded by Director Brunton to approve the Consent Calendar as presented. The motion was passed by the following vote:*

Ayes: Kaiserman, Brunton, Edmiston, Gilchrest

Noes: None

Absent: Ogan

1. **PUBLIC COMMENT:**

(Any person wishing to address the Board on any item that is not on the agenda may do so at this time. Public comments are limited to five minutes per person).

No Public Comment

**7. DEPARTMENTAL MATTERS:**

1. **Administrative –** Resolution 2024-01 – Fiscal Year 2024-2025 Preliminary Budget
   * Discuss and Approve

*It was moved by Director Gilchrest and seconded by Director Brunton to approve Resolution 2024-01 Preliminary Budget for FY 2024/2025 in the amount of $15,720.412.00. Motion was passed by the following vote:*

*Ayes: Kaiserman, Brunton, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: Ogan*

*It was moved by Director Edmiston and seconded by Director Gilchrest to approve JPA Preliminary 2024/2025 Budget in the amount of $6,170,217.00. Motion was passed by the following vote:*

*Ayes: Kaiserman, Brunton, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: Ogan*

1. **Administrative –** JPA Ambulance Agreement
   * Discuss and Approve

*It was moved by Director Brunton and seconded by Director Gilchrest to approve the Advanced Life Support Ambulance Agreement Between El Dorado County Emergency Service Authority and El Dorado County Fire Protection District. Motion was passed by the following vote:*

*Ayes: Kaiserman, Brunton, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: Ogan*

1. **Operational –** Critical Incident Protocol for El Dorado County Law Enforcement
   * Discuss and Approve

*It was moved by Director Brunton and seconded by Director Edmiston to approve Critical Incident Protocol for El Dorado County Law Enforcement. Motion was passed by the following vote:*

*Ayes: Kaiserman, Brunton, Edmiston, Gilchrest*

*Noes: None*

*Abstain: None*

*Absent: Ogan*

1. **Administrative –** Community Facilities District
   * Update and Discussion
2. **BOARD MATTERS:**
3. Board Election
   * Discussion

**9. COMMITTEE REPORTS:**

**Standing Committees:**

1. **Budget and Finance (**Kaiserman, Gilchrest)

Director Kaiserman provided an overview of the Budget and Finance Committee meeting that took place on May 15, 2024.

1. **Communications & Outreach** (Brunton, Gilchrest)

Director Gilchrest stated the Communication & Outreach Committee will be meeting next Friday, May 24, 2024.

**Ad-hoc Committees:**

1. **Facilities and Equipment** (Brunton, Edmiston)

No Report

1. **Human Resources** (Ogan, Edmiston)

No Report

1. **DSP ECF Annexation Working Group** (Kaiserman, Ogan)

Chief Cordero provided an update on the DSP ECF Annexation.

**10. CORRESPONDENCE AND COMMUNICATION:**

* Fire Engine Response Statistics.
* Medic Unit Response Statistics.

**11. FIRE CHIEF’S REPORT:**

* City of Placerville
  + The transfer of the State Funds for the joint public safety building has been completed. We are continuing to work with the City on potential land acquisition.
* JPA
  + We have begun the contract negotiations with the County for our JPA contract with expires on June 30, 2025. Meetings are scheduled twice a month as we work through the process.
* District information
  + We completed a joint firefighter testing / hiring process with Diamond Springs Fire. Diamond Springs is hiring 1 FF/EMT and County Fire is hiring 2 FF/EMT’s, the on-boarding and probationary process with be combined as well. Captain Duncan is handling the on-boarding academy.
  + The Sierrarama Firewise group held their annual meeting at Station 28. The event was well attended by the community, with good information provided. Along with the Firewise group, representatives from Assemblyman Patterson’s office and the Insurance Commissioner representative were present.
  + All DSP and ECF crews completed their annual RT-130 drills. This training is required annually for wildfire “red cards”.
  + Chief Lohan is working with OES to exchange our Type 1 OES engine for an OES Water Tender. This exchange will take place when OES has a water tender available.
  + Crews will be participating in their annual swift water drills next week.
  + The joint DSP ECF Fire Captain Testing has been completed, we had a total of 11 candidates apply. Chief Gallagher and I will be completing the Chiefs Interviews on May 21st.
  + Crews have begun their annual D-Space inspections throughout the District and Diamond Springs. The target goal is 50 inspections per company / per shift.
  + EDSO OES will be hosting an evacuation drill for the Log Town area of Diamond Springs on May 18th, in conjunction with Diamond Springs Fire and the FSC.
  + Staff is monitoring the call volume and response statistics of Medic 28 with the recent changes in medic unit locations.

**12. BOARD COMMENTS:**

Brunton: No Comment

Ogan: Absent

Kaiserman: No Comment

Edmiston: No Comment

Gilchrest: Director Gilchrest stated the Greater Cameron Park Fire Safe Council is working with multiple agencies to do a 200’ defensible space behind the Pine Hill Reserve.

**13. FUTURE AGENDA ITEMS:**

Next regularly scheduled Board Meeting, June 20, 2024.

General Election Resolution for Board Elections.

Marble Valley Fiscal Analysis.

OWPR Funded Fire Inspectors for Defensible Space.

**14. ADJOURNMENT:**  *At 2:59 P.M. it was moved by Director Gilchrest and seconded by Director Brunton to adjourn; all in favor**.*